

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

AUGUST 6, 2014

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Oct	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Develop Policy	Sept	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	Sept	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. OIL AND GAS STRATEGY	Sept	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ZAMA ROAD: Business Case	Aug	<input type="checkbox"/> <i>Senior's housing</i>
6.		<input type="checkbox"/> <i>OSB Plant</i>
7.		
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Completion	Oct	1. OIL AND GAS STRATEGY: Info	Sept
2. Canada Postal Service – La Crete	Aug	2. ZAMA ROAD: Business Case	Aug
3. _____		3. Economic Development	Dec
<input type="checkbox"/> Regional Sustainability Study	Oct	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> First Nations Relations		<input type="checkbox"/> TRANSPORTATION DEVELOPMENT (Apache and P5 Road Assessments)	
		<input type="checkbox"/> Bio-Industrial Project	
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Self-Audit	Nov	1. Surface Water Management Plan - Lidar	July
2. Rec. Board Agreement Renewal	Aug	2. Steephill Creek/BHP Surface Water Management Plan – ESRD Approval	July
3. Disaster Emergency Planning – Communication & Shelter Planning	Dec	3. 2014 Ag Fair Planning	July
<input type="checkbox"/> Radio Communication System – Secure Frequency Channel	Aug	<input type="checkbox"/> Emergency Livestock Response Plan	Nov
<input type="checkbox"/> _____		<input type="checkbox"/> Wilson Prairie Surface Management Plan	Aug
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Aug	1. Communication Plan – Front Desk Protocol	Sept
2. Land Use Framework		2. Flag Policy	Sept
3. LC & FV Airports – Infrastructure Review	Sept	3. Cell Phone Review & Draft RFP	Sept
<input type="checkbox"/> Urban Development Policy	Sept	<input type="checkbox"/> Human Resource Policy Review	Nov
<input type="checkbox"/> _____		<input type="checkbox"/> Event Planning – Golf, 88 Opening	Sept
FINANCE (Mark)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Aug	1. RURAL ROADS: MY RR upgrade plan	Sept
2. Long Term Financial Plan	Sept	2. HAMLET STREETS: Develop Policy	Sept
3. _____		3. Gravel Pit Transfer (Meander)	Oct
<input type="checkbox"/> Investments Strategy Review		<input type="checkbox"/> Multi-Year Capital Assessment	Oct
<input type="checkbox"/> _____		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			
1. Rural Water		<u>Codes:</u>	
2. HL North Waterline Assessment		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> Sewer Servicing Options		<i>Italics</i> – Advocacy	
<input type="checkbox"/> Potable Water Supply Study RFP	Aug	Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, August 6, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the July 14, 2014 Regular Council Meeting	7
DELEGATIONS:	4.	a) Tom Hoffman, Tolko – 10:30 a.m. b) S/Sgt. Jeff Simpson – 2:00 p.m. c)	
GENERAL REPORTS:	5.	a) CAO Report	27
		b) Public Works Committee Minutes – July 2, 2014	37
		c) Agricultural Service Board Meeting Minutes - June 6, 2014	43
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 966-14 Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-W5M from Public/Institution “P” to Hamlet Residential District 2 “HR2” (La Crete)	47
		b)	

COMMUNITY SERVICES:	8.	a)	La Crete Recreation Society – Recreation Manager	55
		b)	Disposal of Buffalo Head Prairie skate shack (Handout)	
ENVIRONMENTAL SERVICES:	9.	a)		
OPERATIONS:	10.	a)	Spruce Road project	57
		b)	Bridge File 75117 Reconstruction	59
		c)	Hamlet of Fort Vermilion – Truck Route	63
		d)	Review of Rural Waste Collection system	67
		e)	Culvert Replacement on Private Driveways	75
		f)		
		g)		
		h)		
PLANNING & DEVELOPMENT:	11.	a)	Subdivision Security Requirements, Policy DEV003	77
		b)		
FINANCE:	12.	a)	La Crete Recreation Board Additional Funds Request	83
		b)	Request to Reduce Property Tax on Roll 148405 due to Fire	89
		c)	Request to Reduce Property Tax on Roll 197494	91
		d)		
ADMINISTRATION:	13.	a)	Council Organizational Meeting	95
		b)	Footner Water Line	97
		c)		

d)

e)

INFORMATION / CORRESPONDENCE: 14. a) Information/Correspondence 113

IN CAMERA SESSION: 15. a) Legal
b) Labour

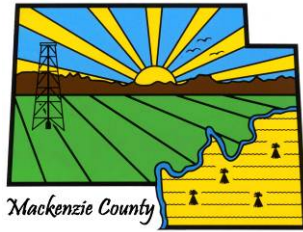
- Correspondence

c) Land

NOTICE OF MOTION: 16. Notices of Motion

NEXT MEETING DATES: 17. a) Regular Council Meeting
Wednesday, August 27, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the July 14, 2014 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the July 14, 2014 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the July 14, 2014 Regular Council meeting be adopted as presented.

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, July 14, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve (via teleconference)
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor (left at 1:56 p.m.)
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:02 a.m.)
Josh Knelsen	Councillor (left at 3:50 p.m.)
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
John Klassen	Director of Environmental Services & Operations
Mark Schonken	Interim Director of Finance
Liane Lambert	Planner
Louise Flooren	HR Coordinator (Recording Secretary)

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on July 14, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 10:00 a.m.

Councillor Jorgensen arrived at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-07-452 MOVED by Councillor Wardley

That the agenda be approved with the following additions:

- 9. a) Water
- 10. h) Local Road Approaches
- 10. i) Access for Loading Producer Cars at Public Sidings in High Level
- 12. c) Automatic Generator Unit (FV)
- 13. i) Temporary Foreign Workers
- 15. c) Councillor Relationships

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the June 23, 2014 Regular Council Meeting

MOTION 14-07-453

MOVED by Councillor Bateman

That the minutes of the June 23, 2014 Regular Council meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) None

GENERAL REPORTS:

5. a) CAO Report

MOTION 14-07-454

MOVED by Councillor Wardley

That the CAO report for June 2014 be accepted for information.

CARRIED

GENERAL REPORTS:

5. b) Minutes of the May 7, 2014 Finance Committee Meeting

MOTION 14-07-455

MOVED by Councillor Braun

That the minutes of the May 7, 2014 Finance Committee meeting be received for information.

CARRIED

GENERAL REPORTS:

5. c) Public Works Committee Meeting Minutes – April 17, 2014

MOTION 14-07-456

MOVED by Councillor Knelsen

That the minutes of the April 17, 2014 Public Works Committee be received for information.

CARRIED

TENDERS:

6. a) None

COMMUNITY SERVICES:

8. a) None

ENVIRONMENTAL SERVICES:

9. a) Water (ADDITION)

MOTION 14-07-457
Requires Unanimous

MOVED by Councillor Wardley

That the water rate discussion be tabled to the 2015 budget.

CARRIED UNANIMOUSLY

MOTION 14-07-458
Requires Unanimous

MOVED by Councillor Jorgensen

That administration research the filtration and loading capacities of the raw water supply at the Fort Vermilion and La Crete water treatment plants.

DEFEATED

OPERATIONS:

10. a) Second Access Request – Plan 982 3830, Lot 1 (NE 21-105-14-W5M)

MOTION 14-07-459

MOVED by Councillor Knelsen

That the second access request for Plan 982 3830 Lot 1 on NE 21-105-14-W5M be approved due to fragmentation in the form of a creek running through the subdivision.

CARRIED

10. b) Second Access Request – SE 9-107-14-W5M

MOTION 14-07-460

MOVED by Councillor Derksen

That the relocation of the second access for SE 9-107-14-W5M be approved due to fragmentation in the form of a seasonal

water course running through the center of the quarter section.

CARRIED

10. c) Second Access Request – NW 32-105-14-W5M

MOTION 14-07-461

MOVED by Councillor Braun

That the second access request for NW 32-105-14-W5M be approved.

CARRIED

MOTION 14-07-462

MOVED by Councillor Wardley

That administration bring back Policy PW039 Rural Road, Access Construction and Surface Water Management Policy to Council for discussion regarding future secondary access upgrade responsibilities.

CARRIED

10. d) Second Access Request – SE-4-110-14-W5

MOTION 14-07-463

MOVED by Councillor Driedger

That the second access request for SE-4-110-14-W5 be approved.

CARRIED

10. e) 2014 Wheel Loader Purchase

MOTION 14-07-464

MOVED by Councillor Driedger

That the 2014 Wheel Loader tender be awarded to Brandt Tractor Ltd. in the amount of \$247,000.00.

CARRIED

10. f) Gravel – West La Crete Pit

MOTION 14-07-465

Requires 2/3

MOVED by Councillor Wardley

That the gravel operating budget be amended to include an additional \$230,000 to crush the full volume of gravel in 2014

with funding coming from the gravel reserve.

CARRIED UNANIMOUSLY

Deputy Reeve Sarapuk recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:12 a.m.

10. g) Public Works – Vehicle Purchase Zama

MOTION 14-07-466

Requires 2/3

MOVED by Councillor Bateman

That the capital budget be amended to include an additional \$3,309.88 for the purchase of the Public Works Vehicle for Zama with funding coming from the Vehicle Replacement Reserve.

CARRIED

10. h) Local Road Approaches (ADDITION)

MOTION 14-07-467

Requires Unanimous

MOVED by Councillor Driedger

That administration assesses the local road access width on RR 17-2 and Highway 697 (Blue Hills) and RR 14-5 and Highway 697 (4 miles east of La Crete 100th Street).

CARRIED UNANIMOUSLY

10. i) Access for Loading Producer Cars at Public Sidings in High Level (ADDITION)

MOTION 14-07-468

Requires Unanimous

MOVED by Councillor Jorgensen

That a letter be written to CN regarding having full and equal access at the public sidings in High Level to load producer grain cars.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

11. a) Bylaw 968-14 Land Use Bylaw Amendment to Rezone Part of Plan 012 4176, Block 4, Lot A (Parts of Phase 5 & 6) from Hamlet Residential District 2 “HR2” to Hamlet Residential District 2A “HR2A” (La Crete)

MOTION 14-07-469

MOVED by Councillor Wardley

That first reading be given to Bylaw 968-14 being a Land Use Bylaw Amendment to rezone Part of Plan 012 4176, Block 4, Lot A from Hamlet Residential 2 “HR2” to Hamlet Residential District 2A “HR2A” to accommodate a transition zone between single family and multi-family dwellings, subject to public hearing input.

CARRIED

11. b) Development Statistics Report January to June 2014

MOTION 14-07-470

MOVED by Councillor Paul

That the development statistics report for January to June 2014 be received for information.

CARRIED

FINANCE:

12. a) Grants to Other Organizations – La Crete Walking Trail

MOTION 14-07-471

Requires 2/3

MOVED by Councillor Braun

That funding of \$10,000 be reallocated from the La Crete Walking Trail budget to the La Crete Jubilee Park Committee for development of a walking trail in Jubilee Park.

CARRIED

12. b) Financial Reports – January 1 to May 31, 2014

MOTION 14-07-472

MOVED by Councillor Braun

That the financial reports for the period, January 1 – May 31, 2014, be accepted for information.

CARRIED

**12. c) Automatic Generator Unit (Fort Vermilion)
(ADDITION)**

MOTION 14-07-473

Requires Unanimous

MOVED by Councillor Wardley

That the Automatic Generator Unit (FV) budget be amended from \$69,450 to \$83,400, with the funds coming from the UPS

Replacement budget (\$10,000) and the IT operating budget (\$3,950).

CARRIED UNANIMOUSLY

ADMINISTRATION:

13. a) 2014 Strategic Priorities Update

MOTION 14-07-474

MOVED by Councillor Jorgensen

That the Mackenzie County 2014 Strategic Priorities revision for July 2014 be approved as amended.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:40 p.m.

13. b) FCM First Nations – Municipal Community Infrastructure Partnership Program

MOTION 14-07-475

MOVED by Councillor Jorgensen

That Mackenzie County communicates their intent to Beaver First Nation and Little Red River Cree Nation to submit an application under the FCM First Nations – Municipal Community Infrastructure Partnership Program and seeks their commitment prior to the application.

CARRIED

13. c) Zama Street Naming (Old Trailer Park)

MOTION 14-07-476

MOVED by Councillor Bateman

That the main street running from north to south and splitting the Zama trailer park subdivision in the Hamlet of Zama be named "Dusty Lane".

CARRIED

13. d) Letter of Support – Fort Vermilion Skate Park

MOTION 14-07-477

MOVED by Councillor Paul

That a letter of support be provided to the Fort Vermilion Recreation Board for their application to the Alberta Blue Cross

Healthy Communities Grant for a skate park.

CARRIED

13. e) Proposed Layer Hen Operations

MOTION 14-07-478

MOVED by Councillor Driedger

That Mackenzie County writes a letter of support to the Egg Farmers of Alberta and the Minister of Agriculture.

CARRIED

13. f) Commercial Fisheries

MOTION 14-07-479

MOVED by Councillor Knelsen

That the County write a letter to Alberta Environmental and Sustainable Resources Development requesting that Bistcho Lake, Zone G be reopened to commercial fisheries due to healthy fish populations in the lake and a ten year moratorium for transferring of licenses.

CARRIED

13. g) Tri-Council Branding Options

MOTION 14-07-480

MOVED by Councillor Wardley

That administration take Council direction as discussed regarding the Tri-Council branding options.

CARRIED

13. h) Member at Large Appointments

MOTION 14-07-481

MOVED by Deputy Reeve Sarapuk

That Richard Marshall be appointed as a Member at Large to the Agricultural Service Board for the remainder of a two year term ending October 2015.

CARRIED

PUBLIC HEARING:

7. a) Bylaw 954-14 Airport Vicinity Protection Area

Deputy Reeve Sarapuk called the public hearing for Bylaw 954-14 to order at 1:05 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 954-14 was properly advertised. Liane Lambert, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Airport Vicinity Protection Area. Liane Lambert, Planner, presented the Development Authority's submission and indicated that first reading was given on April 28, 2014.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Airport Vicinity Protection Area. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 954-14. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 954-14. No one was present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 954-14 at 1:07 p.m.

MOTION 14-07-482 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 954-14 being the Airport Vicinity Protection Area.

CARRIED

MOTION 14-07-483 **MOVED** by Councillor Derksen

That third reading be given to Bylaw 954-14 being the Airport Vicinity Protection Area.

CARRIED

PUBLIC HEARING: 7. b) **Bylaw 962-14 Land Use Bylaw Amendment to Add "Auction Mart" to Rural Light Industrial "RI1" and Rural General Industrial "RI2"**

Deputy Reeve Sarapuk called the public hearing for Bylaw 962-14 to order at 1:09 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 962-14 was properly advertised. Liane Lambert, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Planner, presented the Development Authority's submission and indicated that first reading was given on June 11, 2014.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 962-14. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 962-14. No one was present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 962-14 at 1:10 p.m.

MOTION 14-07-484 **MOVED** by Councillor Wardley

That second reading be given to Bylaw 962-14, being a Land Use Bylaw Amendment that "Auction Mart" be added to Rural Light Industrial "RI1" and Rural General Industrial "RI2", Sections 8.30 B and 8.31 B.

CARRIED

MOTION 14-07-485 **MOVED** by Councillor Bateman

That third reading be given to Bylaw 962-14 being a Land Use Bylaw Amendment that "Auction Mart" be added to Rural Light Industrial "RI1" and Rural General Industrial "RI2", Sections 8.30 B and 8.31 B.

CARRIED

PUBLIC HEARING:

7. c) Bylaw 963-14 Land Use Bylaw Amendment to Grant Height Variance Authority to the Municipal Planning Commission

Deputy Reeve Sarapuk called the public hearing for Bylaw 963-14 to order at 1:11 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 963-14 was properly advertised. Liane Lambert, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Planner, presented the Development Authority's submission and indicated that first reading was given on June 11, 2014.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment. Why up to 50% in Rural? Rural area is it going to be a visual. Height restrictions will block the view because the maximum 4 feet. What is the current maximum height? 12 – 15 feet

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 963-14. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 963-14. No one was present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 963-14 at 1:14 p.m.

MOTION 14-07-486

MOVED by Councillor Braun

That second reading be given to Bylaw 963-14 being a Land Use Bylaw Amendment that Height be added to Variance Authority, Section 5.5.6 (a).

CARRIED

MOTION 14-07-487

MOVED by Councillor Knelsen

That third reading be given to Bylaw 963-14 being a Land Use Bylaw Amendment that Height be added to Variance Authority, Section 5.5.6 (a).

CARRIED

PUBLIC HEARING:

7. d) Bylaw 964-14 Land Use Bylaw Amendment to Rezone Part of the West half of NW 24-107-14-W5M from Agricultural “A” to Rural Light Industrial District “RI1”(Blumenort Corner)

Deputy Reeve Sarapuk called the public hearing for Bylaw 964-14 to order at 1:15 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 964-14 was properly advertised. Liane Lambert, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Planner, presented the Development Authority's submission and indicated that first reading was given on June 11, 2014.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment. When was this quarter subdivided? A long time ago. Safety concerns from people stopping on the highway and looking at the auction items. It is a fenced area.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 964-14. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 964-14. No one was present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 964-14 at 1:19 p.m.

MOTION 14-07-488

MOVED by Councillor Wardley

That second reading be given to Bylaw 964-14, being a Land

Use Bylaw Amendment to rezone Part of the West half of NW 24-107-14-W5M from Agricultural "A" to Rural Light Industrial District "RI1" for the purpose of subdividing off a portion of land containing an existing auction mart.

CARRIED

MOTION 14-07-489

MOVED by Councillor Paul

That third reading be given to Bylaw 964-14, being a Land Use Bylaw Amendment to rezone Part of the West half of NW 24-107-14-W5M from Agricultural "A" to Rural Light Industrial District "RI1" for the purpose of subdividing off a portion of land containing an existing auction mart.

CARRIED

PUBLIC HEARING:

7. e) Bylaw 965-14 Land Use Bylaw Amendment to add Section 8.16 - Hamlet Residential 2A "HR2A"

Deputy Reeve Sarapuk called the public hearing for Bylaw 965-14 to order at 1:20 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 965-14 was properly advertised. Liane Lambert, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Planner, presented the Development Authority's submission and indicated that first reading was given on June 23, 2014.

Councillor Knelsen and Councillor Derksen left the public hearing at 1:20 p.m.

Councillor Derksen returned at 1:21 p.m.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 965-14. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 965-14. No one was present to speak to the proposed bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 965-14 at 1:22 p.m.

MOTION 14-07-490

MOVED by Councillor Bateman

That second reading be given to Bylaw 965-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), to add Section 8.16 – Hamlet Residential 2A “HR2A”t.

CARRIED

Councillor Derksen abstained from the vote as he was absent for a portion of the Public Hearing.

MOTION 14-07-491

MOVED by Councillor Braun

That third reading be given to Bylaw 965-14 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (927-13), to add Section 8.16 – Hamlet Residential 2A “HR2A”.

CARRIED

Councillor Derksen abstained from the vote as he was absent for a portion of the Public Hearing.

Councillor Knelsen returned at 1:23 p.m.

13. i) Temporary Foreign Workers (ADDITION)

MOTION 14-07-492

Requires Unanimous

MOVED by Councillor Jorgensen

That the County write a letter in support of Alberta’s call to exempt the province from the temporary foreign worker reform rules.

CARRIED UNANIMOUSLY

Deputy Reeve Sarapuk recessed the meeting at 1:42 p.m. and reconvened the meeting at 1:55 p.m.

Councillor Derksen left the meeting at 1:56 p.m.

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-07-493

MOVED by Councillor Wardley

That administration write a response to Mennonite Mutual Insurance Co. (Alberta) Ltd. as discussed.

CARRIED

MOTION 14-07-494

MOVED by Councillor Wardley

That administration explore possible projects under the Alberta Community Resilience program.

CARRIED

MOTION 14-07-495

MOVED by Councillor Jorgensen

That Councillor Wardley be authorized to attend the Alberta Parks and Recreation Conference in Jasper on October 23 – 25, 2014.

CARRIED

MOTION 14-07-496

MOVED by Councillor Jorgensen

That a letter be sent to Lyle Fullerton of Alberta Environmental and Sustainable Resource Development inquiring whether or not Bison are tested for tuberculosis and invite him to attend a council meeting.

CARRIED

MOTION 14-07-497

MOVED by Councillor Braun

That the information/correspondence items be received for information purposes.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 2:16 p.m. and reconvened the meeting at 2:23 p.m.

IN-CAMERA SESSION:

MOTION 14-07-498

MOVED by Councillor Jorgensen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:23 p.m.

15. a) Legal

15. b) Labour

15. c) Land

CARRIED

Councilor Knelsen left the meeting at 3:50 p.m.

MOTION 14-07-499

MOVED by Councillor Wardley

That Council move out of camera at 4:10 p.m.

CARRIED

15. a) Legal – Regional Sustainability Study Update

MOTION 14-07-500

MOVED by Councillor Braun

That the Regional Sustainability Study update be received for information.

CARRIED

15. a) Legal – Winter Petroleum

MOTION 14-07-501

MOVED by Councillor Driedger

That the Winter Petroleum tax recovery process update be received for information.

CARRIED

15. b) Labour – Councillor Relationships (ADDITION)

MOTION 14-07-502

Requires Unanimous

MOVED by Councillor Wardley

That the approval for Councillor Derksen to attend the Alberta Forest Products Association AGM on October 7-9, 2014 in

Jasper (Motion 14-06-414) be REVOKED.

CARRIED UNANIMOUSLY

MOTION 14-07-503

Requires Unanimous

MOVED by Reeve Neufeld

That the County's Procedural Bylaw be added to the agenda.

CARRIED UNANIMOUSLY

13. j) Bylaw 969-14 Procedural Bylaw (ADDITION)

MOTION 14-07-504

Requires Unanimous

MOVED by Councillor Jorgensen

That first reading be given to Bylaw 969-14 being the Procedural Bylaw for Mackenzie County with the following amendment:

129. *A Councillor that displays inappropriate and abusive behavior towards other members of council, administration or the public while on County business may be reprimanded in a form as may be acceptable by 2/3 vote of Council.*

CARRIED UNANIMOUSLY

MOTION 14-07-505

Requires Unanimous

MOVED by Councillor Bateman

That second reading be given to Bylaw 969-14 being the Procedural Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 14-07-506

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to proceed to third reading of the Bylaw 969-14 being the Procedural Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-07-507

Requires Unanimous

MOVED by Councillor Paul

That third reading be given to Bylaw 969-14 being the Procedural Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

NOTICES OF MOTION: 16. a) None

NEXT MEETING DATES: 17. a) Regular Council Meeting
Wednesday, August 6, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) **Adjournment**

MOTION 14-07-508 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:14 p.m.

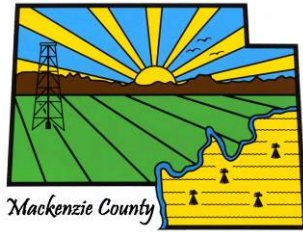
CARRIED

These minutes will be presented to Council for approval on August 6, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That the CAO report for July 2014 be accepted for information.

Mackenzie County

Monthly CAO Report to Council – July 2014

Mackenzie County administration is working on completing the ongoing summer programs and activities, many capital projects are underway and progressing well.

The following provides highlights on some completed or ongoing initiatives:

1. **Strategic Priorities Chart** – the Chart was updated by administration and approved by Council at July 14 meeting; administration is proceeding as directed.
2. **Regional Sustainability Study** – The last meeting was held on June 24th. The Committee reviewed pros and cons of three options selected at a prior meeting. The Committee directed the Consultant (Nichols Applied Management) and administration to identify various potential regional initiatives and provide this information to the Committee. The three CAOs and the Consultant met on July 16th where various initiatives were identified. The consultant is assembling this information for presentation to the Committee at their next meeting (scheduled for September 11 in High Level).
3. **Regional Housing Needs Assessment** – The contract for this study was awarded to SHS Consulting and is now underway. A range of information was provided by County's personnel to the Consultant, as per their request. A series of meetings was held by the Consultant with various stakeholders (as identified by each community), and the Committee is meeting with the Consultant on August 1 in High Level.
4. **Buffalo Head Drainage** – the draft hydrological study was completed and submitted to AB ESRD for their review; we are waiting for their final feedback but were advised to submit an application utilizing the Hydrological Study data. DCL Siemens prepared and submitted the application on our behalf. Administration also obtained an engagement letter from DCL on completing the design, tending for the first phase and overseeing the construction for the first phase of this project.
5. **Agricultural Fair** – The Fair will take place on August 8 & 9. This initiative is progressing well; Mackenzie County Committee and personnel have done exceptional work to-date to make sure this Fair is a success.
6. **ASB Tour** – I've attended my first ASB Tour that was hosted by the County of Newell. The Tour was very educational, sophistication of the irrigation systems is impressive; we've toured a few manufacturing facilities; diversification is evident in these older communities. We've also learned that AB government provides a funding (subsidy) to the Irrigation District in a range of \$21M-\$24M per year), putting our farmers at farther disadvantage.
7. **Build Canada Fund** – We received notifications about this funding program, although there are a few unknowns at this time, there are some unfavorable changes in the program from that of the last round. Administration has introduced a few projects into the 2014 budget as

per prior Council motions and we will continue monitoring the BCF developments to assure timely applications submitted.

8. ***FV Research Station*** – Administration has been working with MARA on removing some and/or improving the natural gas and electrical power infrastructure on this property. As well, we have been involved in discussions and will be establishing leases with Environment Canada and CBC Radio. These two groups have been utilizing the lands for a number of years with no apparent prior agreements with the Federal Government. Upon the titles transfer to Mackenzie County, these groups were not listed as the existing sub-leases. Environment Canada will be relocating the station to a more suitable location on this property. CBC Radio will be updating their infrastructure as well to minimize trouble shooting issues during power outages.
9. ***Road Use Agreements*** – administration is reviewing the existing policies and agreements and will be bringing a recommendation to Council in the near future.
10. ***East Peace Resources (P5) Road*** – a letter is being sent to the Minister of AB ESRD as per tri-county motion (in support of establishing all weather access for resource extraction industries). Meanwhile, we received additional information from DMI regarding this road (maps, bridges/crossings locations, road conditions for different sections, Provincial Agreements; we are still waiting for info regarding the existing road use agreements (will help to identify what companies operate in the area); and bridges structures details. The road portion that lies within Mackenzie County boundary is not an all weather road. I've met with Darcy Beach, AB ESRD Regional Director to discuss the existing Ministerial Orders and I am waiting for a written response regarding the existing restrictions on this road (there is an area identified as a sanctuary corridor).

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton

MONTHLY REPORT TO THE CAO

For the month of July 2014

From: Ron Pelensky

Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Grading Roads and repairing soft spots Summer crew busy mowing grass and picking up litter Completed dust control program in FV, High Level and Zama Asphalt Crackseal contractor completed roads and Airport Cultivated sand at park Dock extension at Hutch was complete Working on shoulder pull on 13 mile and Blumenort Road Regraveling program started in FV area Assisted with construction of walking trail Numerous maintenance items at Zama park
Buildings	Ongoing	Repaired sprinkler system at LaCrete shop Repaired cooling system at LaCrete office Wadlin lake Campground toilet and playground maintenance Assembled office furniture Coordinated Duct cleaning at Zama office Assisted with installing radio equipment at LaCrete water plant tower Completed painting and new Eves on Community Hall Relandscaped grass area around Zama office Numerous other small requests
Dogs	Ongoing	Patrolled for dogs in Fort Vermilion. We caught two stray dogs in LaCrete
By-Law	Ongoing	Conducted LaCrete and FV Hamlets unsightly property inspections and issued 19 clean up orders. Dealt with Back Alley parking concerns.

Emergency/Disaster Service	July	Working on obtaining a radio frequency license
Health and Safety	Ongoing	Responded to two incidents and completed reports.
Peace Officer	July	Patrolled LaCrete two separate weekends in July Issued the following tickets 8 Speeding, 2 seat belts, 2 stunting, 2 no insurance and 95 warning tickets
Fire Department	July	Fort Vermilion responded to 9 Medical Assists, 1 Motor Vehicle Accident, 1 Mutual Aid for High Level, 1 Search and Recovery La Crete responded to 4 medical assists, 2 Motor Vehicle Accident, 1 Search and Recovery, 1 Water Rescue Also repaired the Parking lot Zama no incidents
Fire Department Training	July	Practical training for 1001 fire training.

Capital Projects

Projects	Timeline	Comments
High Level to Ainsworth Rural Waterline	July	Town of High Level and Mackenzie County waterline is 99% complete. Contractor arrived on site and completed some of the cleanup work
Fire Smart Grant	Project Complete	Surveyed the proposed area for tree thinning. Manual tree thinning.
Gravel Crushing	July	Contract awarded to Sage Management Ltd. 34000t of gravel crushed at West LaCrete pit
Zama Mower	Project Complete	Mower purchased from Kubota
Bobcat Toolcat and Flail Mower	Project Complete	Bobcat Toolcat and Flail mower purchased from Rentco Eqm Ltd.
Regraveling Tender	July	Contract awarded to Knelson Sand and Gravel and Bateman Petroleum Completed Zama road regraveling Presently hauling gravel from North Vermilion Pit

Chip Seal Project	July	Contracted awarded to Westcan sealcoat Gravel is in place. Scheduled to start in August
45 St Paving	July	Contracted awarded to Knelson Sand and Gravel. Scheduled to start in August
Golf Course road High Level	July	Contracted awarded to Knelson Sand and Gravel. Scheduled to start in August
Zama Pickup truck	July	Truck on order from High Level Motors

Personnel Update:

Positions are all filled, Summer staff are hired

Other Comments:

2010 Gravel Truck transmission was repaired under warranty
Fort Vermilion rec board installed splash park, waiting for sod to catch, staff to obtain pool certification and direction from Health on Shower facility

MONTHLY REPORT TO THE CAO

For the month of July 2014

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Waiting for province to initiate the actual LUF process for the LPRP. Allegedly will begin this fall.
Community Infrastructure Master Plans	Summer 2014	DCL has had staff and quality control concerns while working on this project. Timeline uncertain, but still progressing.
North West Bio-Industrial Cluster	Spring 2015	Long term project. Will work with other stakeholders to apply for grant funding and find a full time manager.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	Summer 2014	Have compiled info on these topics, need to be further evaluated and bring forward a recommendation to incorporate the changes into policies/bylaws. Have a few intriguing incentives in mind.
Development Agreements	Summer 2014	Need to review, revise and implement new DA's.
Community Investment Readiness package	Summer 2014	Will be starting off with including info to our website, and then work on improving what we have in place.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	2014	Have completed a large amount of the mapping. Will need to drive around the County and do confirmations on some sights. Have started drafting the RFP for the signs

		and installation.
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Personnel Update:

La Crete office receptionist position has been filled, will receive 1 week of training/overlap with current employee.

Other Comments:

Significant slow down on the development side since the summer holidays started, but still a steady trickle coming up. Lots of inquiries, just not the applications. Several developers inquiring about process/options, so anticipating more multi-lot subdivisions next year, by new developers.

Economic development position is staying busy. Needing to single out many businesses to get them to apply for a business license, but most are willing once singled out. Over 290 businesses licensed to date.

Enjoyed my two week cycling vacation, and happy to be getting caught up on work again.

Mackenzie County

Interoffice Memo

To: CAO and Council
From: Grant Smith – Agricultural Fieldman
Date: August 6, 2014
Subject: Summary of Activities and Weed Inspection Update

General Duties

- Roadside spraying is almost complete. Areas sprayed are from Fort Vermillion to Twp Rd 106-0 (Airport Road, La Crete).
- Roadside Mowing commenced July 14th. All roads south of the Pease River will receive a full width cut, north of the river will receive a shoulder cut.
- The ASB Summer Tour was held in Brooks from July 7th to 11th. Highlights of the tour were the Bassano Dam, Brooks Adueduct, JBS Foods Beef Feedlot and JBS Food Packing Plant.
- The County Ag Fair is August 8th & 9th. Plans are on schedule, speakers, demos and benues are booked.
- The Regional ASB Conference is being held in Spirit River on October 24, 2014.
- Request for Quotations to repair erosion damages in Blue Hills Ditches has been forwarded to local contractors. Completion date is September 15, 2014.

Weed Inspection

There wer six Weed Notices issued so far in 2014. These are all to do with Scenless Chamomile (SC) problems, and all are in a contained area sout and west of the Bear Creek on Hwy 88. These are follow up notices from 2013. So far these property owners are complying with the demands of the notices. Some have tilled, hand picked, and sprayed. The Weed Inspecor is making weekly inspections. There are a couple of SC hotspots in Rocky Lane the the Weed Inspector is working on.

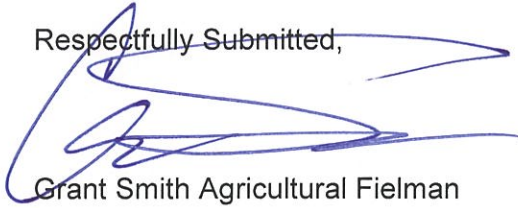
The Industrial area in La Crete appears to be under control. The Weed Inspecor makes weekly bisits as the protery owners need constant reminding. So far the hamlets are relatively clea, all back alleys and flower gardens are inspected. The biggest challenge we're faced to date, is an area about 2 miles north of High Level that is infested with SC. This is the Vet Clinic and the Oilfiend company on the east side of the road. The Weed Inspector reports that the property owners are absentees and are difficult to deal with, however his is persistent with his demands.

There is still some SC on Hwy 58 at Garden River. This was badly infested in 2012. Alberta Transportation (AT) has fully cooperated with us to help clean up this area. There will be follow up treatments required for a few seasons yet.

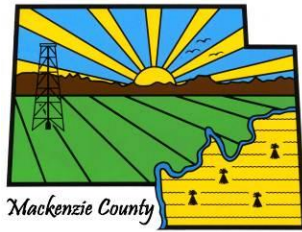
Page 2
7/31/2014

The oilpathch problems appear to be making progress as there is a significant amount of spraying bing done. The biggest challenge is SRD who have some abandoded leases and they have no funding to clean theses sites up or a clear process on how to deal with them . So the remain a work in progress.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'Grant Smith', written over the text 'Respectfully Submitted,'.

Grant Smith Agricultural Fielman



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Public Works Committee Meeting Minutes – July 2, 2014

BACKGROUND / PROPOSAL:

The adopted minutes of the July 2, 2014 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That the Public Works Committee meeting minutes of July 2, 2014 be received for information.

Author: S. Wheeler Reviewed by: _____ CAO _____

MACKENZIE COUNTY
Public Works Committee Meeting
July 2, 2014
9:00 a.m.
Fort Vermilion Council Chambers
Fort Vermilion, AB

MINUTES

PRESENT: Bill Neufeld Reeve
John W. Driedger Councillor/Chair
Ricky Paul Councillor
Josh Knelsen Councillor

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
John Klassen Director of Environmental Services & Operations
Ron Pelensky Director of Community Services & Operations
Jennifer Batt PW Admin Officer/Recording Secretary

REGRETS: Eric Jorgensen Councillor/Vice-Chair
Sylvia Wheeler PW Admin Officer

ALSO PRESENT: Byron Peters Director of Planning & Development (arr. at 9:14 am)
Don Roberts Zama Site Manager

CALL TO ORDER: 1. a) Call to Order

Chair Driedger called the meeting to order at 9:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION PW-14-07-045 MOVED by Reeve Neufeld

That the agenda be approved as with the following addition:

6. a) Gravel Truck Repairs

CARRIED

MINUTES: 3. a) Adoption of the Minutes from April 17, 2014 Meeting

MOTION PW-14-07-046 MOVED by Councillor Knelsen

That the minutes from April 17, 2014 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 4. None

NEW BUSINESS: 5. a) Gravel West La Crete Pit

MOTION PW-14-07-047 MOVED by Councillor Knelsen

That a recommendation be taken to Council to amend the gravel operating budget with \$230,000 and the funds to come from the gravel reserve.

CARRIED

5. c) Wheel Loader Purchase

MOTION PW-14-07-048 MOVED by Reeve Neufeld

That the Committee recommends to Council that the 2014 Wheel Loader tender purchase be awarded to Brandt Tractor Ltd. for \$247,000 + GST.

CARRIED

5. d) Public Works – Trailer Purchase

MOTION PW-14-07-049 MOVED by Councillor Paul

That the Committee recommends that Administration purchase the Load Trail Car Hauler from Riverside Trailer.

CARRIED

MOTION PW-14-07-050 MOVED by Councillor Knelsen

That the Committee recommends Administration place the 2 older trailers in a public auction.

CARRIED

5. e) Public Works – Equipment Purchase – Zama

MOTION PW-14-07-051 MOVED by Councillor Paul

That the Committee recommends the purchase of the 2014 Chev. Truck providing additional funds are approved by Council.

CARRIED

MOTION PW-14-07-052 MOVED by Councillor Paul

That the Committee recommends to Council to amend the 2014 budget by providing additional funds in the amount of \$3,309.88 from the Vehicle Replacement Reserve.

CARRIED

5. f) Buffalo Head Prairie WTS

MOTION PW-14-07-053 MOVED by Councillor Knelsen

That the Committee recommends to allow the collection of white good at the Buffalo Head Prairie Waste Transfer Station, with the addition of a privacy fence.

CARRIED

5. g) Mary Driedger Water Connection Report

MOTION PW-14-07-054 MOVED by Councillor Knelsen

That the Committee recommends that Administration negotiate to take over waterline with easement in exchange for \$8,000 connection fee, with the water meter to be located in house.

CARRIED

5. h) Snowblower Purchase- La Crete

MOTION PW-14-07-055 MOVED by Councillor Paul

That the Committee recommends the purchase of the 2659 base model in the amount of \$35,035, and the 18" chute extension for \$1,219 from Industrial Machine.

CARRIED

5. i) 98th Ave Walkway

MOTION PW-14-07-056 MOVED by Councillor Paul

That the Committee recommends the purchase of a 3' fence as discussed, with the funds coming from the 2014 Operating Budget.

CARRIED

MOTION PW-14-07-057 MOVED by Reeve Neufeld

5. j) Country Corner Furniture Access

That the Committee recommends that Administration construct a 15' access from the curb, in conjunction with the Country Corner Furniture's parking lot improvements.

CARRIED

Chair Driedger recessed the meeting at 10:10 am and reconvened the meeting at 10:19 am.

Byron Peters left the meeting 10:10 am

MOTION PW-14-07-058 MOVED by Councillor Knelsen

5. b) Blue Hills WTS – Contract Rate Increase request

That the Committee recommends that Administration extend the contract by 1 year with the increase request, with funds coming from the 2014 Operating Budget.

CARRIED

MOTION PW-14-07-059 MOVED by Councillor Knelsen

5. k) Mackenzie Regional Waste Commission - Correspondence

That the Committee receives the report for information.

CARRIED

MOTION PW-14-07-060 MOVED by Reeve Neufeld

That Administration draft a Policy regarding e-waste and battery collection contracts.

CARRIED

MOTION PW-14-07-061 MOVED by Chair Dreidger

That the Committee revisit the waste RFD brought forward previously to the Committee by Administration.

CARRIED

MOTION PW-14-07-062 **MOVED** by Councillor Knelsen

5. I) TRAVIS

That the Committee recommends that the following roads be monitored by Travis Permitting System:

- Assumption (Chateh)
- Zama Access
- 88 Connector
- Hutch Lake Road
- Fox Lake Road
- Wadlin Lake Road

CARRIED

MOTION PW-14-07-063 **MOVED** by Councillor Knelsen

6. a) Gravel truck repairs

That the Committee receives the report for information.

CARRIED

NEXT MEETING

DATE: **7. Next meeting – At the call of the Chair**

ADJOURNMENT: **10. Adjournment**

MOTION PW-14-07-064 **MOVED** by Reeve Neufeld

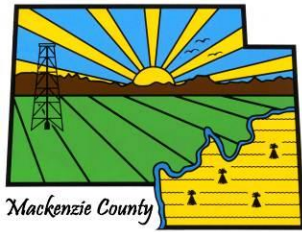
That the Public Works Committee Meeting be adjourned at 10:36 am p.m.

CARRIED

These minutes were adopted at the July 21st, 2014 meeting.

John W. Driedger, Chair

**Joulia Whittleton,
Chief Administrative Officer**



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Minutes of the June 6, 2014 Agricultural Service Board Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 6, 2014 Agricultural Service Board Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the minutes of the June 6, 2014 Agricultural Service Board Meeting be received for information.

Author: C.Nate Reviewed by: _____ CAO _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Friday June 6, 2014
9:00 a.m.
La Crete, AB**

PRESENT:	Joe Peters	Chair
	Eric Jorgensen	Council Representative
	Bill Neufeld	Reeve
	David Doerksen	Member at Large
ABSENT:	Carla Komarnicki	Member at Large
	John Driedger	Council Representative
ALSO PRESENT:	Grant Smith	Agricultural Fieldman
	Colleen Nate	Admin Officer, Recording Secretary
	Julia Whittleton	CAO

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Friday June 6, 2014.

CALL TO ORDER: 1. a) Call to Order

Chair Peters called the meeting to order at 9:05 am.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB-14-06-51 MOVED by Bill Neufeld

That the agenda be adopted with the addition of 6.c) ASB member resignation letter.

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the April 29, 2014 ASB Meeting

MOTION ASB-14-06-52 Moved by Eric Jorgensen

That the Minutes from the April 29, 2014 ASB Meeting be approved as presented.

CARRIED

BUSINESS: 6. a) Weed Inspector Appointments

MOTION ASB-14-06-53 Moved by David Doerksen

That Alex Orlesky and Bill Hayday be appointed as Weed Inspectors under the *Alberta Weed Control Act* for the 2014 season.

CARRIED

MOTION ASB-14-06-54 Moved by Eric Jorgensen

That administration brings forward Weed Reports to ASB meetings.

CARRIED

6. b) Retention Pond Alterations

Administration will meet with land owner regarding a land swap for the retention pond location. The CAO and Agricultural Fieldman are meeting with DCL, Alberta Environment, and Alberta Transportation in Peace River, Alberta on June 9th, 2014.

MOTION ASB-14-06-55 Moved by Eric Jorgensen

Those administrations proceed with meetings as discussed.

CARRIED

6. c) ASB Members Resignation Letter

MOTION ASB-14-06-56 Moved by Joe Peters

That the ASB recommend to council that an advertisement be sent for 1 "Agricultural Service Board Member at Large" position with preference given to residents living in the Rocky Lane or High Level Rural areas.

CARRIED

IN CAMERA 7.a) Beaver Bounty Program

MOTION ASB-14-06-57 Moved by Bill Neufeld

That the ASB Meeting move in camera at 9:55 am.

CARRIED

MOTION ASB 14-06-58 **Moved by** David Doerksen

That the ASB meeting move out of Camera at 10:17 am

MOTION ASB 14-06-59 **Moved by** Eric Jorgensen

That administration sends a letter to the La Crete Local Trappers Association 1188, stating that the ASB is not authorizing payment on invoice number 1234234 due to unauthorized trapping and failure to submit tails to Agricultural Fieldman.

Administration is also to send a letter to the High Level Trappers association thanking them for cooperating in the program.

CARRIED

SET NEXT MEETING DATE **10.a) Next Meeting Date**

The next ASB meeting will be held on July 22, 2014 at 10:00 am
In the Fort Vermilion Office.

ADJOURNMENT **11.a) Adjournment**

MOTION ASB-14-06-60 **Moved by** Bill Neufeld

That the ASB meeting be adjourned at 10:27 am.

CARRIED

These minutes were approved at the July 22, 2014 ASB meeting.

Joe Peters, Chair

Grant Smith, Agricultural Fieldman



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Byron Peters, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 966-14 Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-W5M from Public/Institution "P" to Hamlet Residential District 2 "HR2" (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 966-14 being a Land Use Bylaw amendment request to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" to Hamlet Residential District 2 "HR2" to accommodate multi-family development, received first reading at the June 23, 2014 Council Meeting.

The proposed lot is an existing C of T, the original first parcel out of a quarter section with a residential house and detached garage. Administration is not totally certain as to why this particular lot is zoned as Public/Institutional, research of previous zoning maps have shown that this lot has been this zoning since 2004. We believe it was for the future development of a church, it was just unknown as to the actual location of the proposed church. Now, the church property has been established just to the east of this lot. It is therefore no longer required to remain as a Public/Institutional "P" district.

Bylaw 966-14 was presented to the Municipal Planning Commission (MPC) at their June 12, 2014 meeting where the following motion was made:

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 9__-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" 1B "HR1B" to Hamlet Residential District 2 "HR2" to accommodate multi-family development., subject to public input.

The Planning Department has no issues with this request as part of the surrounding area was recently rezoned for multiple dwellings, and most of the adjacent properties are institutional uses.

Author: L. Lambert **Reviewed by:** B. Peters **CAO** JW

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the hamlets. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan

COMMUNICATION:

The bylaw amendment was advertised as per MGA requirements, in the Northern Pioneer for two weeks as well as individual letters sent out to all the adjacent landowners.

RECOMMENDED ACTION:

MOTION 1

That second reading be given for Bylaw 966-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional “P” to Hamlet Residential District 2 “HR2” to accommodate multi-family development, subject to public hearing input.

MOTION 2

That third reading be given for Bylaw 966-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional “P” to Hamlet Residential District 2 “HR2” to accommodate multi-family development.

Author: L. Lambert Reviewed by: B. Peters CAO JW

BYLAW NO. 966-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate the development of multi-family dwellings.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE 4-106-15-W5M

be rezoned from Public/Institutional "P" "A" to Hamlet Residential 2 "HR2", as outlined in Schedule "A" hereto attached.

READ a first time this ___ day of _____, 2014.

READ a second time this ___ day of _____, 2014.

READ a third time and finally passed this ___ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

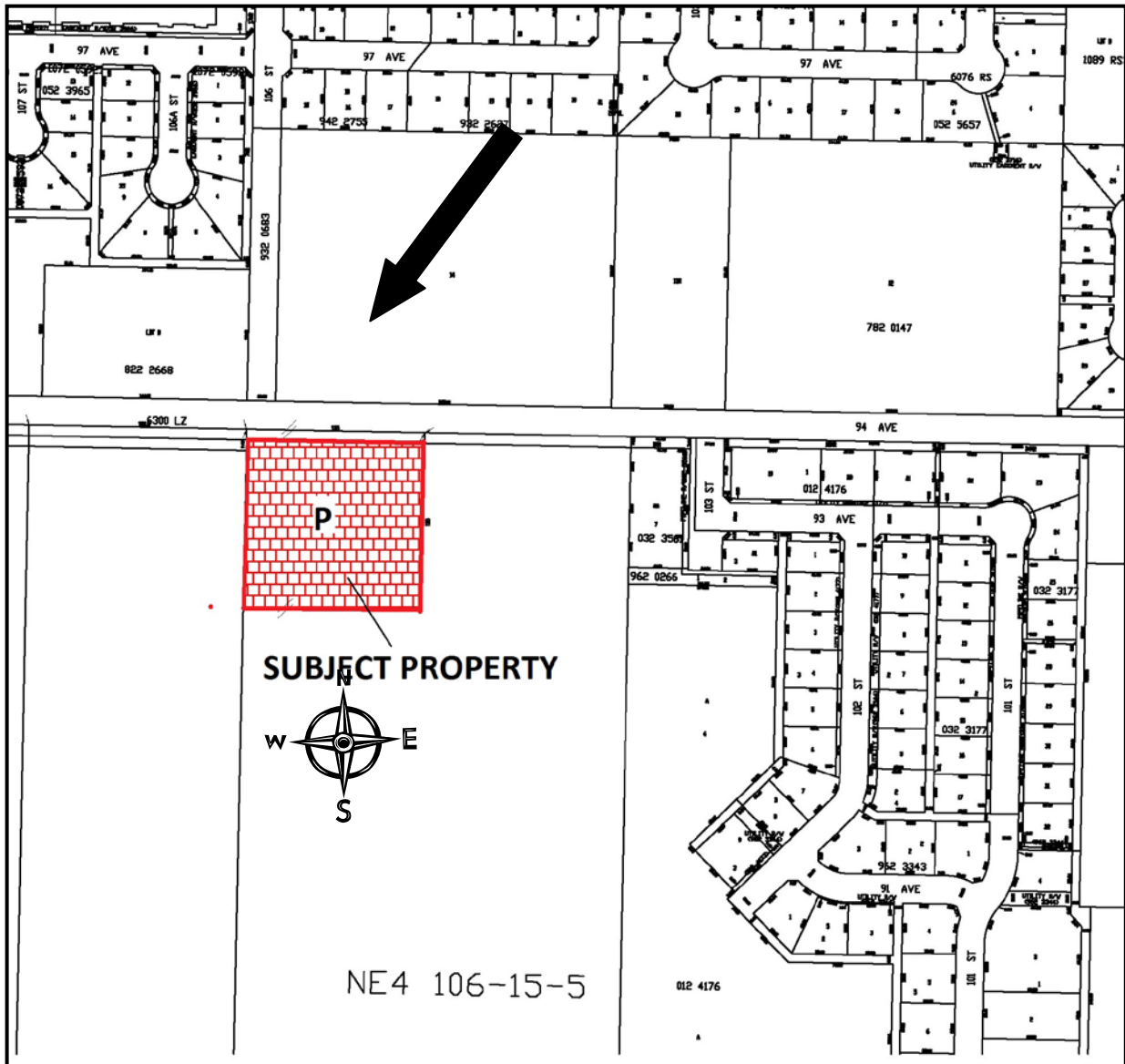
BYLAW No. 966-14

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NE 4-106-15-W5M

within the Hamlet of La Crete, be rezoned from Public/Institutional "P" to Hamlet Residential 2 "HR2", to accommodate the development of multi-family dwellings.



FROM: Public/Institutional "P"

TO: Hamlet Residential 2 "HR2"

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 966-14

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

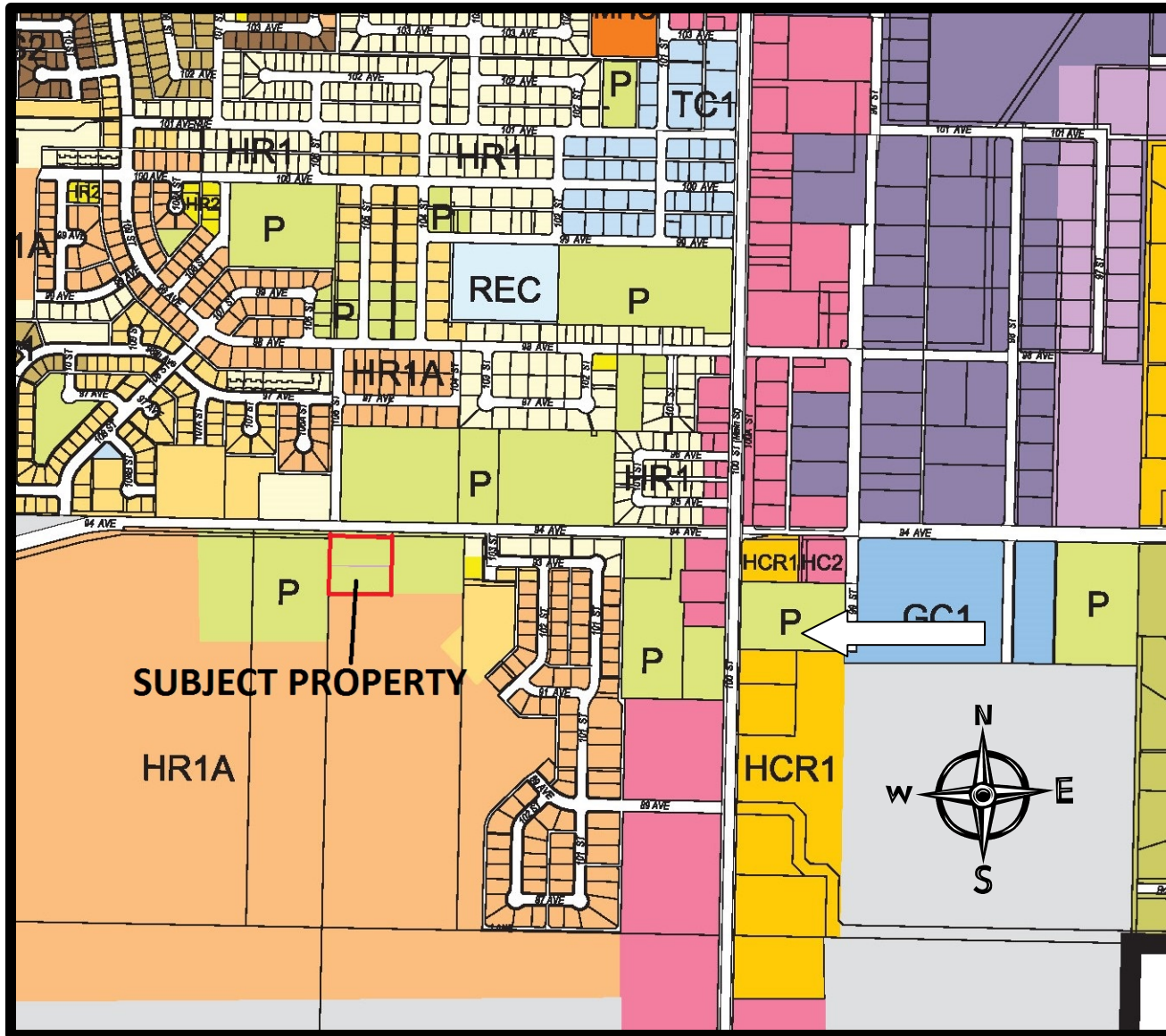
_____ If YES: Does the Council have any questions of the person(s) making their presentation?

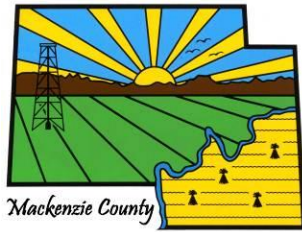
_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

LAND USE BYLAW 966-14

Part of NE 4-106-15-W5M





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Ron Pelensky, Director of Community Services and Operations
Title:	La Crete Recreation Society – Recreation Manager

BACKGROUND / PROPOSAL:

The La Crete Recreation Society requested funds to hire a Recreation Manager and Council granted the La Crete Recreation Society \$55,000 for a one year trial period.

A recreation manager will be hired by the La Crete Recreation Society in a few weeks. Council is tasked with setting guidelines that the La Crete Recreation Society is to abide by to ensure that the recreation manager is meeting the needs of the La Crete Recreation Society and is a beneficial position for the society and the partnering groups.

OPTIONS & BENEFITS:

Council is to provide the La Crete Recreation Society with \$55,000 to hire a Recreation Manager with the society in agreement to provide reports to:

1. The Community Services Committee by September 2014 including:
 - A final job description of the recreation manager position
 - An update on the planned tasks for this manager
 - List of programs offered and to whom

2. Council by January 1, 2015 including:
 - All partners in use of this manager and potential future partners
 - Benefits to these groups serviced by the manager

 - Impact on the community
 - Personal health

Author: Elizabeth Nyakahuma **Reviewed by:** RP **CAO** JW

- Human development
 - Quality of life
 - Reduction of anti-social behavior
 - Involvement (participants and volunteers)
- Names of programs under these categories: children/youth, family, adult, senior, community development
 - Objectives of the program
 - Successes and failures of the programs
 - Attendance
 - Effect on the community by holding these programs (feedback forms)

COSTS & SOURCE OF FUNDING:

Budgeted for in 2014 Operating budget.

SUSTAINABILITY PLAN:

N/A

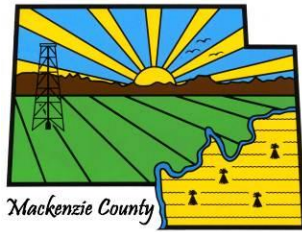
COMMUNICATION:

N/A

RECOMMENDED ACTION:

That administration be authorized to release \$55,000 to La Crete Recreation Board for the Program Manager and issue a letter requesting performance measures reporting at the end of the program as discussed.

Author: Elizabeth Nyakahuma Reviewed by: RP CAO JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Spruce Road Project

BACKGROUND / PROPOSAL:

Administration compiled and sent out an RFP to three local contractors for the reconstruction of spruce road. The scope of work in the RFP consist of regrading the road to an 8 meter top with a minimum of 0.9 meter height which includes installing/replacing culverts and ditch grading to provide positive drainage. In order to maximize the project it states that the County will supply the culverts and gravel for this project.

The starting point of the project was identified as 1.5 miles east of Hwy 697 and onward for a distance determined by the cost per mile and budgetary dollars.

The Two RFP's received were reviewed by administration and presented to the Public Works Committee on July 21st which prompted the following motion;

MOTION PW-14-07-067 MOVED by Reeve Neufeld

That Administration meets with the lowest bidder to discuss the details of the project.

CARRIED

This meeting took place on July 24th and the contractor is clear on the details and expectations of the County.

Author: John Klassen **Reviewed by:** _____ **CAO** JW

OPTIONS & BENEFITS:

Option 1: That Mackenzie County awards the project to the lowest per mile cost proposal.

Option 2: That Mackenzie County rejects the Spruce Road reconstruction proposals and redefines the scope of the project.

The benefits of this project are to establish roads to current standards and provide positive drainage.

COSTS & SOURCE OF FUNDING:

Contractor – Ridgeview Contracting - \$54,432.00/mile

Therefore using the submitted price per mile we have an option to define the length of the project;

3 miles x 54,432.00 = \$163,296.00 (Recommended) as per budget this will leave \$56,459.00 for gravel and culverts.

3.5 miles x \$54,432.00 = \$190,512.00

To be funded from the 2014 approved capital budget of \$219,755.00 (*which needs to include the culverts and gravel*)

SUSTAINABILITY PLAN:

This project is a part of the rural road reconstruction plan.

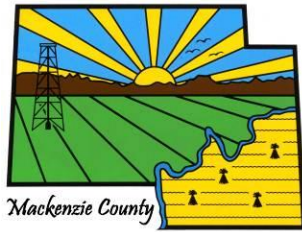
COMMUNICATION:

We will sign an agreement with the contractor as per RFP details and impose a 25% holdback on all approved invoices prior to final inspection and acceptance by the County.

RECOMMENDED ACTION:

That the Spruce Road reconstruction project be awarded to Ridgeview Contracting consisting of 3 miles at a cost of \$54,432.00/mile for a total of \$163,296.00

Author: John Klassen Reviewed by: _____ CAO JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Bridge File 75117 Reconstruction

BACKGROUND / PROPOSAL:

In the 2014 Budget Council budgeted \$325,000 to replace the 2.74m culvert on Stove Road, Bridge File 75117.

Our Engineer, WSP is recommending we increase the size to a 4.3m diameter culvert and it should be slightly longer to accommodate a 9.4m road top in the future. The cost of the larger culvert is estimated at \$668,000.

In the spring of 2013 the County experienced a rapid snow melt, causing flooding in which the fast moving water washed out the vertical struts in the existing culvert causing additional deformation.

In 2014 we approached Ernie Boruk, an Engineer from the Disaster Recovery Program to request compensation. After investigating they confirmed they would compensate us for replacing the culvert, however they would only cover the cost for replacing the same size culvert.

Please review the attached estimate prepared by WSP Engineering for the culvert and Disaster Recovery email confirming their position on funding the culvert replacement.

OPTIONS & BENEFITS:

Administration requests that Council utilizes the preapproved 2014 budget funds and the Disaster Recovery program funds and increase the Bridge File 75517 capital project funding to \$668,000. Administration recommends proceeding with construction of a 4.3 meter diameter culvert.

Author: RP Reviewed by: _____ CAO JW

Benefit : We have sufficient funds in our 2014 budget to construct the larger culvert as Disaster Recovery Program will fund a portion of the project

COSTS & SOURCE OF FUNDING:

Council allocated \$325,000 in 2014 Budget

With the increased culvert diameter of 4.3m the estimated project is \$668,000

The proposed estimated funding is as follows:

Disaster Recovery Program	\$417,000
Mackenzie County	\$251,000

COMMUNICATION:

If approved, we would request our engineering firm to prepare the tender and proceed with the advertising.

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That 2014 budget be amended to include \$668,000 for BF 75117 capital project with \$417,000 coming from Disaster Recovery Program and \$251,000 coming from the existing 2014 capital budget for BF 75117, and the remaining pre-approved municipal funds in the amount of \$74,000 be set into the Public Works Reserve and kept in abeyance for this project until the tender is complete and the final Disaster Recovery funding is known.

Motion 2:

That administration be authorized to proceed with construction of a 4.3 meter diameter culvert to replace the existing BF 75117 structure.

Author: RP Reviewed by: _____ CAO JW

Jennifer Batt

From: ERNEST-JACQUELINE BORUK <ejboruk@shaw.ca>
Sent: Tuesday, July 22, 2014 10:58 AM
To: Ron Pelensky
Cc: Jennifer Batt
Subject: Re: Project # 15, Bridge File 75117

Ron

Following clarification and additional information supplied by your Consultant please be advised Disaster Services will provide funding to replace BF 75117 to its original size. I understand your Consultant is recommending upsizing this culvert from 2.74m to 4.00m diameter which will also increase the length. The County would be responsible for costs associated with increasing the culvert size if they choose to accept the increased design.

Disaster Services will require a copy of the design estimate for the 4.00m structure if the County accepts this design. Once the project is tendered a copy of the Contract Bid Items is required prior to establishing the level of funding which would be provided by Disaster Services.

Also, the engineering costs require revision once the contract is tendered since the timeframe required to complete the project will be defined and not based on an estimate. The Consultant must provide a detailed engineering cost summary.

Should you require additional information or clarification please do not hesitate to contact me.

Ernie Boruk
Engineering Team
Disaster Recovery Program Administration



CONCEPTUAL COST ESTIMATE
Bridge Culvert Installation and Other Work
Watercourse, Range Road 151
Mackenzie County

Road Width =	9.4	m	Skew =	-20	Deg. LHF
Guardrail	NO	m added	Avg. Road to Streambed =	4.6	m
Sideslopes =	4.0	: 1 (on sq)	Centerline Cover =	1.3	m
Shoulder to End Barrel =	10.3	m (on sq)	Burial =	1.0	m
Culvert Size and Type =	4.30 m Diameter (56 N) SPCSP			Coating =	Galvanized (915 g/m ²)
Pipes =	1	(total number)	Wall Thickness =	3	mm
Invert Length =	41	m	Culvert Surface Area =	554	m ² (circum x L)

Design Items	Units	Quantity	Unit Price	Amount
Mobilization 10%	Lump Sum			\$ 52,000
Traffic Accommodation Close Road (Local Road)	Lump Sum			\$ 5,000
Removal of Bridge Structures c/w Excavation	Lump Sum			\$ 15,000
Excavation - Structural	m ³	2000	\$ 12	\$ 24,000
Culvert Supply	m	41	\$ 2,500	\$ 102,500
Culvert Assembly	m	41	\$ 1,300	\$ 53,300
Backfill - Granular	m ³	800	\$ 90	\$ 72,000
Backfill - Clay Seal	m ³	1100	\$ 40	\$ 44,000
Concrete End Treatment	Collars	1	\$ 20,000	\$ 20,000
Heavy Rock Riprap Class 1	m ³	270	\$ 400	\$ 108,000
Culvert Embankment / Berm Construction	m ³	1000	\$ 15	\$ 15,000
Permanent Environmental Control Devices	Lump Sum			\$ 5,000

CONTRACT COST \$ 516,000

Government Supplied Unit Prices (\$/m ²)	2012	2013	2014	Contract
All Culverts	\$ 2,099	\$ 1,374	\$ 1,533	\$ 930
North Central Region (R5)	\$ 2,328	\$ 1,280	\$ 1,275	
Fill Height > 6 m	\$ 2,291	\$ 1,653	\$ -	
Fill Height < 6 m	\$ 1,607	\$ 1,178	\$ 1,533	
SPCSP (SP)	\$ 1,313	\$ 1,211	\$ 1,533	

OTHER COSTS	Contingency 10%	\$ 52,000
	Engineering Budget (Design, Tender, Construction) Nov 9, 2012	\$ 99,984

TOTAL PROJECT COST \$ 668,000

Goods and Services Tax (GST) 5% \$ 33,400

NOTES:



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Hamlet of Fort Vermilion Truck Route

BACKGROUND / PROPOSAL:

At the July 21st, 2014 Public Works Committee Meeting, the committee reviewed and discussed implementing a truck route for the Hamlet of Fort Vermilion, and the following motion was made:

MOTION PW-14-07-070 **MOVED** by Councillor Paul

That an alternate truck route for the Hamlet of Fort Vermilion be recommended to Council as discussed, and budgeted in the 2015 Capital Projects.

CARRIED

Administration has updated a map with the proposed truck route as requested (**see attached**), and recommends the consideration of budgeting for road construction on the area designated for a truck route for Fort Vermilion.

OPTIONS & BENEFITS:

Administration would like to proceed with engineering the newly proposed truck route for Fort Vermilion and has this done in time for 2015 budget deliberations.

Benefit is that project would be ready for 2015 construction season.

COSTS & SOURCE OF FUNDING:

Author: R. Pelensky Reviewed by: _____ CAO JW

The engineering costs will be funded from the 2014 approved capital budget “New Road Infrastructure” of \$313,266.00.

SUSTAINABILITY PLAN:

This project would reduce the amount of truck traffic through the Hamlet, thus reducing the stress on existing roads due to volume, and weight of users.

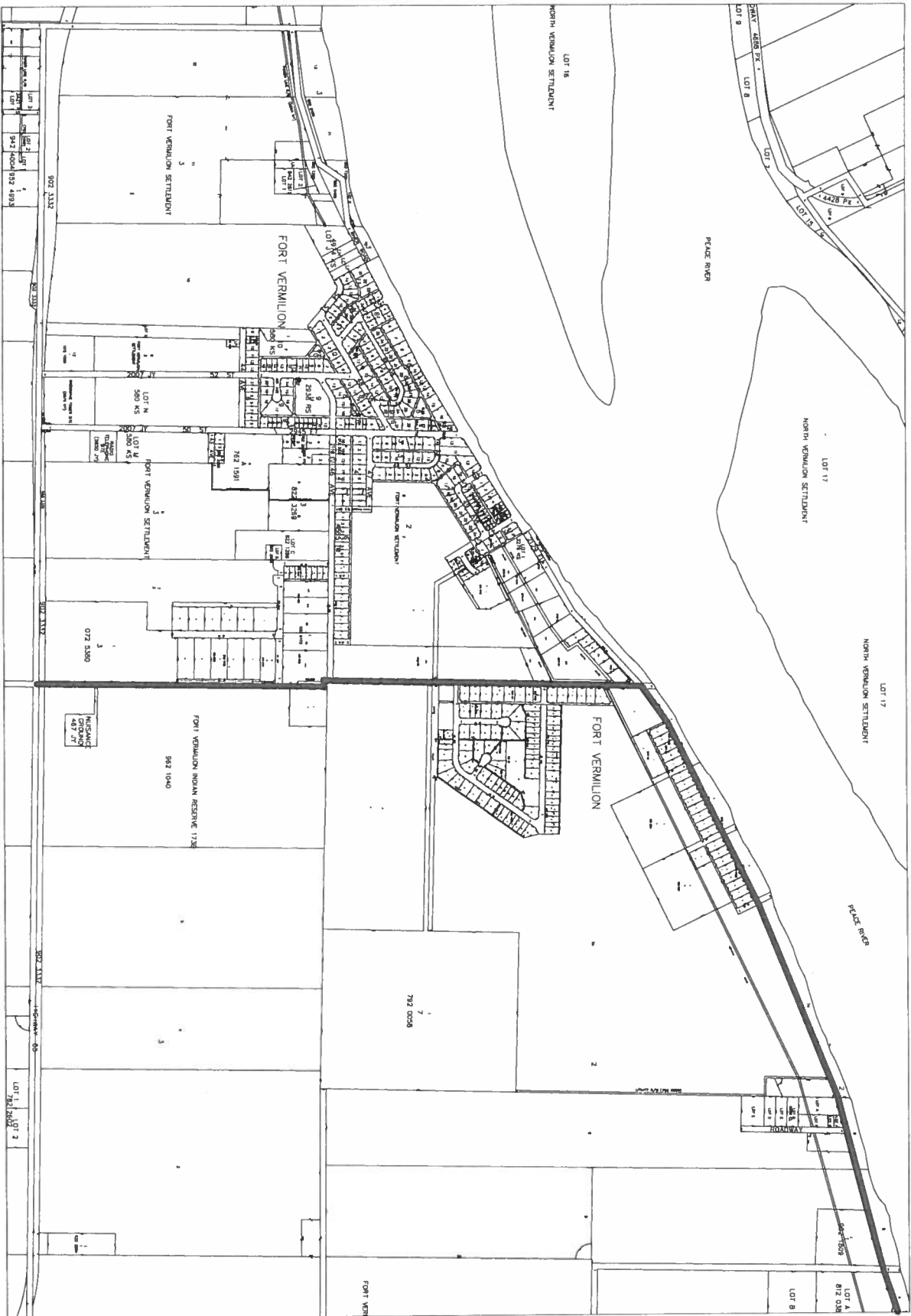
COMMUNICATION:

Once constructed, the new truck route will be approved by council bylaw; will be advertized and proper signage will be installed to direct the truck traffic.

RECOMMENDED ACTION:

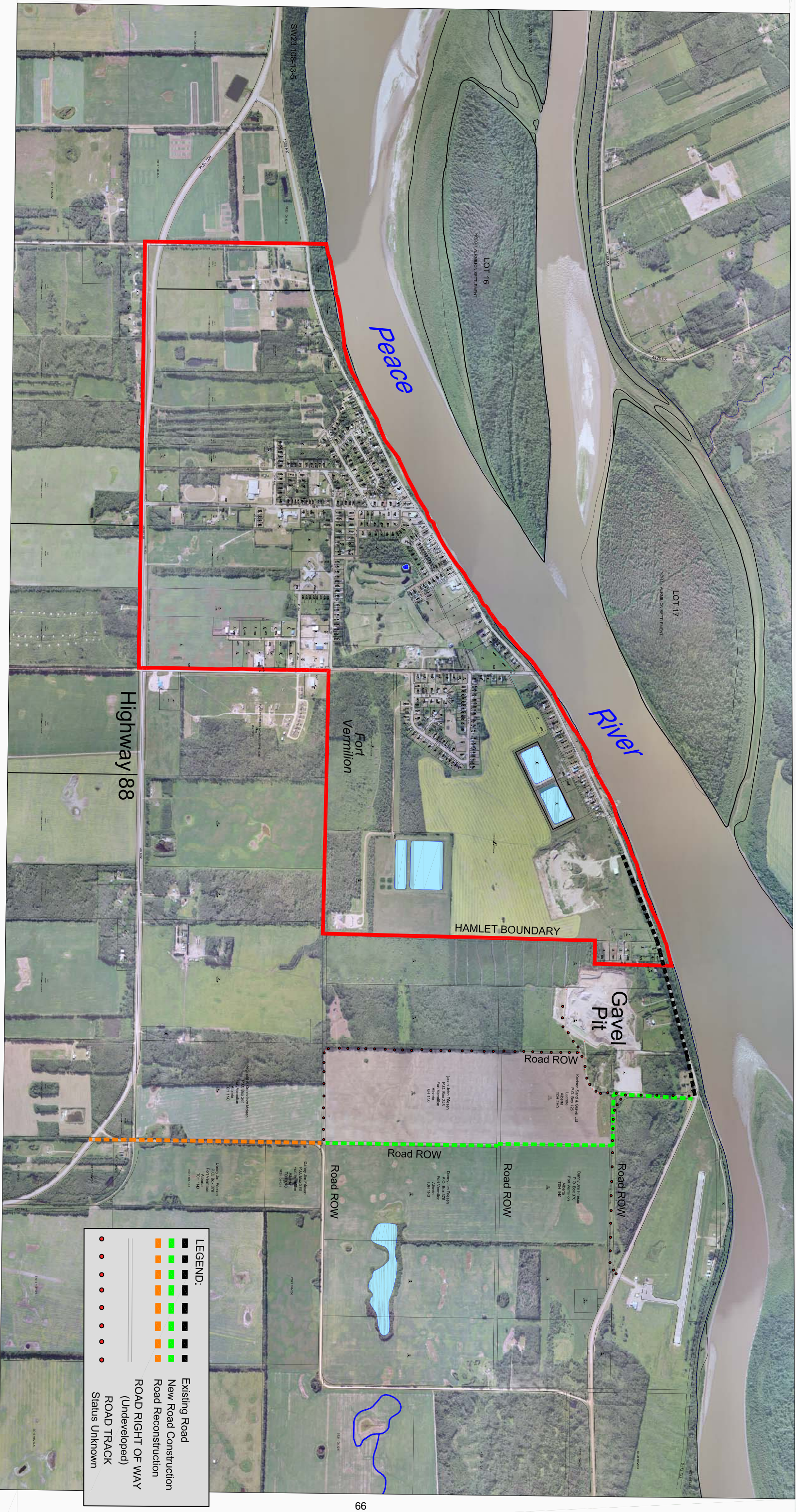
That Council authorizes administration to proceed with preparing engineering estimates from 2014 budget for the new Fort Vermilion truck route as per the attached map and that the project construction be considered in 2015 budget.

Author: R. Pelensky Reviewed by: _____ CAO JW



Bylaw No. 794-11
Schedule A
Hamlet of Fort
Vermillion
Designated
Truck Route

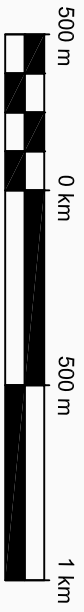
Legend:
 **Truck Route**



LEGEND:

	Existing Road
	New Road Construction
	Road Reconstruction
	ROAD RIGHT OF WAY (Undeveloped)
	ROAD TRACK
	Status Unknown

DISCLAIMER
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 The Mackenzie County, its agents, employees or contractors will not be liable for any damages, direct or indirect, or lost profits or data arising out of use of information provided on this map.

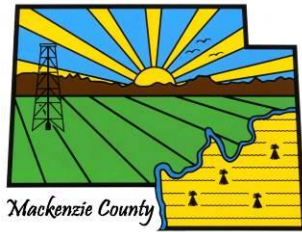


Hamlet of Fort Vermilion 2014 Civic Addressing Map



Not To Scale
 10 Degree Transverse Mercator Projection, 115 Degree Central Meridian, NAD 83 Datum





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Public Works Committee Meeting
Meeting Date:	July 21, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Review of the Rural Waste Collection system

BACKGROUND / PROPOSAL:

The rural residents of the county have three options for disposal of waste:

- Option 1: Use of Transfer stations
- Option 2: Use of Mackenzie Regional Landfill
- Option 3: Use of Garbage Containers in yards from Waste Collectors
(county pays for disposal fees only)

In both residential and farming waste the county pays the tipping fee. This applies for whether they haul the waste to a transfer station/Landfill or whether they have a garbage container at their residence.

Administration is finding it difficult to approve expenditures with assurance on Option 3, garbage containers in yards, as there is no system in place to easily identify the customer and to verify if the bin was dumped as reported.

At the present time the waste collector tells us which resident has Garbage containers, how big of bin each resident has, how often they get dumped and how much each bin costs. The waste haulers invoice the County in two different ways. One hauler takes an accurate account on who gets dumped each month, how big the bin is and how many times it is dumped. The other two haulers use an average approach and say it costs so much per resident per month.

Most County's use transfer stations and don't charge their residents, however they do not have a subsidized system that allows farmers or rural residents to have a garbage bin. One of the concerns with garbage containers in yard sites, is the waste does not get sorted. ie. Metal, paint cans, oil jugs, etc get disposed of in garbage bins.

Author: R. Pelensky **Reviewed by:** _____ **CAO** _____

During the July 21st, 2014 Committee meeting, the following motion was made:

MOTION PW-14-07-069 **MOVED by** Reeve Neufeld

That Administration investigates tag system for rural waste collection and brings recommendations to Council

CARRIED

The below listed motion was made, based on the information, and discussion provided during the August 21st, 2013 meeting:

MOTION 13-08-069 **MOVED by** Councillor Jorgensen

That the Public Works Committee recommends that administration update Policy No. PW038 to capture how Mackenzie County administers waste collection and disposal for rural residents, farmers and hamlet residents.

CARRIED

Administration discussed the option of using a tag system on garbage bins with one of the haulers, and they weren't in favor of it for the following reasons:

- There is a good chance the owner would forget to place the tag on the bin
- They don't want the driver to get out of the vehicle (due to dogs, slips/trips and extra trucking time)
- There is extra paperwork and a good chance some of it would get misplaced
- Some residents like larger bins and want it dumped only 4 times a year hence the hauler would not be compensated for the large tonnage

They suggested we use a dollar cap/year on each rural bin so it is fair to everyone and the customer has the flexibility to pick the size of the bin and dump it more often if they wish.

OPTIONS & BENEFITS:

Option 1

That council ask administration to implement a yearly registration form for rural residents wishing to have garbage bins for yard site pick up. That administration set a \$120/year disposal fee cap on each rural bin use.

Author: R. Pelensky Reviewed by: CAO JW

Benefit:

The benefit of this option is the registration would provide us better control of who is using the bin and where it is located.

Capping the amount we spend on disposal fees would make it fair among all users and make the owner more responsible of what they dispose of as they will have to pay for extra use of the bin.

Option 2

That council asks administration to implement a yearly registration form for rural residents wishing to have garbage bins for yard site pick up. That administration implement a tag system for rural garbage bin and supply the owner with 12 free tags, valued at \$10/tag.

Benefit:

The benefit of this option is the registration would provide us better control of who is using the bin and where it is located.

Use of the tags would provide assurance that the county is paying for a service that took place. Capping the amount we spend on disposal fees would make it fair among all users and make the owner more responsible of what they dispose of as they will have to pay for extra use of the bin.

Option 3

Accept this report for information

COSTS & SOURCE OF FUNDING:

The County currently pays 3 hauling Contractors for dumping fees on rural resident garbage bins. This cost is approximately \$67,000 / year.

The proposed change should reduce the county’s expenditures slightly as it would eliminate the heavy users and make the owner more responsible of what they dispose of in the bin.

RECOMMENDED ACTION:

Motion 1:

That council ask administration to implement a yearly registration form for rural residents wishing to have garbage bins for yard site pick up. That administration set a \$120/year cap on disposal fees for each rural bin use.

Author: R. Pelensky Reviewed by: _____ CAO JW

Motion 2:

That council asks Administration to update Solid Waste Policies to capture how Mackenzie County administers waste collection and disposal for rural residents, farmers and hamlet residents.

Author: R. Pelensky Reviewed by: _____ CAO JW

Mackenzie County

Title	WASTE COLLECTION AND HANDLING SERVICE POLICY	Policy No:	PW038
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Legislation Reference	Municipal Government Act, Section 616 v. ix
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Purpose

To establish a criteria for hamlets within Mackenzie County to qualify for hamlet residential garbage collection.

Policy Statement and Guidelines

Mackenzie County shall be responsible for the operations of the hamlet residential garbage collection.

Hamlet Eligibility

1.1 Consideration shall only be given for the hamlet residential garbage collection provided hamlets reach any of the following criteria:

- a) minimum population of 1500;
- b) the current waste handling infrastructure requires upgrades;
- c) community demand to increase the level of service;
- d) cost effectiveness.

	Date	Resolution Number
Approved	12-Apr-11	11-04-361
Amended		
Amended		

Municipal District of Mackenzie No. 23

Title	SOLID WASTE TRANSFER STATION COLLECTION OF REFUSE	Policy No.	UT003
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Legislation Reference	Municipal Government Act, Sections 5
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Purpose

To establish criteria regarding the collection of refuse at the transfer stations.

Policy Statement and Guidelines

Council recognizes the need for clear direction to what type of garbage is accepted and not accepted at the Solid Waste Transfer Stations.

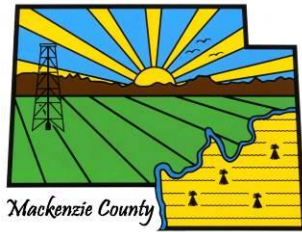
- 1 Collection of Refuse at Transfer Stations
 - 1.1 Current Provisions are made at the Transfer Stations for:
 - Domestic waste
 - Used tires (all sizes rubber only. Tires with rims are not accepted)
 - Scrap metal
 - White metals (freezers, fridges, ranges, etc.)
 - Pesticide containers (must be triple jet rinsed and punctured)
 - Demolition debris (must be deposited and fit into the 40 cubic yard bin)
 - Construction debris (must be deposited and fit into the 40 cubic yard bin)
 - Burnable wood (not accepted at the Buffalo Head Prairie Transfer Station)
 - Derelict auto bodies (accepted at Fort Vermilion, Blumenort, Bluehills Fort Vermilion, Rocky Lane and Zama)
 - 1.2 Transfer Stations are to be available for all domestic refuse except:
 - Waste delivered by compactor trucks from multi residential garbage collection and or multi commercial garbage collection and haul operations including compactor trucks
 - Burning refuse or hot ashes
 - Hazardous waste
 - Liquid waste
 - Any sludge

- Untreated biomedical or pathological waste
- Radioactive waste
- Explosives
- Dead animals
- Dangerous goods (as identified in CANUTEC Guide), and in accordance with the Transportation of Dangerous Goods Act.
- Animal manure
- Chaff, all forms
- Any other waste that may be designated by the Municipal District or Local Health Authorities

Refuse accepted at the Transfer Stations and shall be deposited in the designated storage areas or as directed by the waste transfer station attendant.

2 Public scavenging of waste materials shall not be permitted.

	Date	Resolution Number
Approved	February 5, 2002	02-093
Amended		
Amended		



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Culvert Replacements on Private Driveways

BACKGROUND / PROPOSAL:

Administration has noticed some culverts in existing driveways need replacing. Some of these driveways have been in place for 25 years while others may only have been 3 years.

Some of the problems with the culverts are:

- Rusted out
- Separated in the middle
- Damaged ends (possibly from grader wing)
- Set at wrong height (too high from previous ditching work)
- Too small for spring runoff
- Half filled with dirt

These culverts problems are causing issues like:

- Water to be backed up during spring runoff
- Driveways or roads being washed out from spring runoff
- Water ponding along the road, hence soaking into the road bed and causing soft spots

The public works committee reviewed this item on July 21, 2014 with three recommended options:

Author: R. Pelensky **Reviewed by:** _____ **CAO** JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Byron Peters, Director of Planning and Development
Title:	Subdivision Security Requirements, Policy DEV003

BACKGROUND / PROPOSAL:

The Planning Department has recently been asked by a multi-lot developer that has previously developed land in the County if the minimum security requirements can be reduced from the current amount. The developer states a long track record of successful developments, along with the high cash requirements to provide the security as reasons why they believe that security requirements should be lowered.

Policy DEV003, Multi-Lot/Urban Subdivision Construction and Registration Policy, states that the minimum security required is 25% of total engineered construction costs for surface and subsurface improvements. Our legal advisors have informed us in the past that having the security below 100% exposes the County to potential risk and liability, and there are municipalities in Alberta that have security as high as 125% (to include costs of remediation of inadequately built infrastructure, plus cost of rebuilding properly).

Other developers have also asked to provide lots as security instead of a Letter of Guarantee or Certified Cheque. Policy DEV003 currently allows for this. Administration feels that this provision exposes the County to undue liability, because if a development is constructed improperly we would not allow the lots to be registered, meaning the County would never actually have any security. This form of security would only work for developments that are built well with only minor hiccups, and even then the security is not liquid and could be difficult to utilize should there be funds needed to correct a deficiency. A Letter of Guarantee is the most liquid and most secure form of security.

OPTIONS & BENEFITS:

There are several options to consider regarding the amount of security:

Author: B Peters **Reviewed By:** _____ **CAO** JW

Mackenzie County

TITLE	Multi-Lot/Urban Subdivision Construction and Registration Policy	Policy No:	DEV003
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LEGISLATION REFERENCE	Municipal Government Act, Section 83
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PURPOSE Establish steps for the construction and registration of multi-lot and/or urban subdivisions.

POLICY STATEMENT

Mackenzie County receives various requests for the construction and registration of urban and multi-lot subdivisions in within the County. This policy will ensure consistency and clarity in how both urban and multi-lot subdivisions will be constructed and registered.

DEFINITIONS

The following definitions are used for the purpose of this policy:

Guarantee Period - means a period of two (2) years for all Municipal Improvements.

Mackenzie County Administration – means Mackenzie County administrative staff

Multi-lot Subdivision – means the creation of more than two lots out of a rural parcel of land.

Municipal Improvements - means those municipal services and facilities identified and/or referenced in the Development Agreement.

Subsurface – means improvements being constructed or placed below the surface of the ground and intended to be and remain below the surface of the ground.

Surface – means improvements being constructed or placed above or on top of the surface of the ground and intended to be and remain above the surface of the ground.

Urban Subdivision – means the creation of a lot (s) within Hamlet boundaries.

GENERAL PROVISIONS

This policy is intended to be used in conjunction with the requirements of the Municipal Government Act (MGA), the Subdivision and Development Regulations and applicable County Bylaws (including the Land Use Bylaw). Where a conflict exists between this policy and the aforementioned provincial requirements and/or County Bylaws, the provincial requirements and County Bylaws will apply.

This policy addresses how the construction of Municipal Improvements is required to be completed and the steps that are required in order for Mackenzie County to endorse the registration of the subdivision.

SUBDIVISION PHASES

When subdivisions are designed and not all of the lots within the design are being subdivided at the same time, the Development Authority decision will address only the lots within the proposed subdivision and any future lots will be considered and decided upon in future subdivision applications. Municipal Improvements for each phase of subdivision shall be constructed and completed in conjunction with the approved subdivision application. No deferral of Municipal Improvements shall be permitted and the construction of Municipal Improvements outside the approved subdivision phase shall not be permitted.

SUBDIVISION CONSTRUCTION AND REGISTRATION STEPS

The steps outlined in this policy commence only after the subdivision application has been approved by the Subdivision Authority.

1. Provision of subdivision engineered plans by the developer or agent (if agent listed in application) and review of the same by Mackenzie County’s engineer.
2. Engineered drawings revised as required by Mackenzie County’s engineer and/or Mackenzie County Administration.
3. Development Agreement is drafted by Mackenzie County Administration and signed by the developer and agent (if agent named in application).
4. Provision of separate security for subsurface and surface Municipal Improvements as outlined in the following chart:

Municipal Infrastructure requiring Security	Form of Security	Amount of Security Required
Subsurface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County, a certified cheque, OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.	25% of total engineered construction costs for subsurface Municipal Improvements
Surface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County, a certified cheque, OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.	25% of total engineered construction costs for surface Municipal Improvements

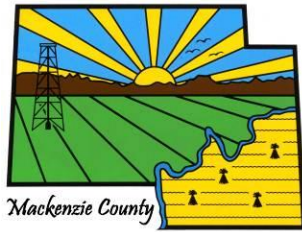
The provision of separate security for subsurface and surface Municipal Improvements will result in separate guarantee periods and separate Final Acceptance Certificates for the same.

5. Payment of all fees as outlined in the Development Agreement.
6. Letter provided to the developer from Mackenzie County's engineer authorizing the construction of Municipal Improvements as outlined in the Development Agreement.
7. Upon completion of all Municipal Improvements as required in the Development Agreement, the developer or agent (if agent listed in application) shall provide written notice to Mackenzie County advising of construction completion and requesting inspection. This written notice shall be prepared by the developers engineer and shall include the total costs of the Municipal Improvements.
8. Inspection of the completed Municipal Improvements by Mackenzie County Administration, Mackenzie County's engineer, the developer and Developers Engineer within sixty days (60) of receipt of the written notice outlined in number 7 above.
9. If, in the opinion of Mackenzie County Administration and Mackenzie County's engineer, the Municipal Improvements meets the minimum standards as referenced in the Development Agreement and/or the County's Engineering Standards, a Construction Completion Certificate (CCC) shall be issued by Mackenzie County's engineer.
10. If, in the opinion of Mackenzie County Administration and Mackenzie County's engineer, the Municipal Improvements do not meet the minimum standards as referenced in the Development Agreement and/or the County's Engineering Standards, a letter shall be provided to the developer advising of the same and the guarantee period will not commence. Steps 7 and 8 shall be completed again until such time as the Construction Completion Certificate is issued. The costs of the second or subsequent construction completion inspection shall be at the cost of the developer.
11. The issuance of the Construction Completion Certificate (CCC) shall commence the two (2) year guarantee period and further result in Mackenzie County Administration endorsing and submitting to the developer's surveyor the subdivision registration documents.
12. During the two (2) year guarantee period, Mackenzie County shall assume normal operation and maintenance (excluding repairs and matters arising from inadequate or deficient design or construction) of the Municipal Improvements. If deficiencies arise during the course of the guarantee period, Mackenzie County Administration or

Engineer will provide the developer notice in writing and such deficiencies shall be rectified within 60 days unless otherwise agreed to by Mackenzie County as a result of seasonal conflicts.

13. Construction of any buildings within the subdivision shall not be permitted to commence until the registration of the subdivision by Alberta Land Titles unless otherwise provided for and processed in accordance with a Show Home/Building policy adopted by Council.
14. Prior to the expiry date of the guarantee period, the developer or agent (if agent listed in application) shall request, in writing, an inspection by Mackenzie County of the Municipal Improvements.
15. The final inspection shall involve Mackenzie County Administration, Mackenzie County's engineer, the developer or agent (if agent listed in application) and the developer's engineer.
16. If the final inspection reveals no deficiencies, Mackenzie County's engineer shall issue a Final Acceptance Certificate (FAC). If the final inspection reveals deficiencies, the developer will be required to rectify the deficiencies and repeat steps 14 and 15 above until such time as the Final Acceptance Certificate is issued by Mackenzie County's engineer. The costs of the second or subsequent final inspections shall be at the cost of the developer.
17. In the event that Mackenzie County Administration or Mackenzie County's engineer are of the opinion that any repair or replacement required during the guarantee period is of a major nature, Mackenzie County shall be entitled, in its discretion, to require a further full guarantee period for the specific Municipal Improvement or portion thereof and such further guarantee period shall commence upon Mackenzie County issuing written notice to the developer of its acceptance of the repair or replacement work.
18. Upon the issuance of a Final Acceptance Certificate by Mackenzie County for the Municipal Improvements, the developer hereby acknowledges that all right, title and interest in the Municipal Improvements (excluding facilities owned by private utility companies) located on or under public properties (including utility rights-of-way and easement areas) vests in Mackenzie County without any cost or expense to Mackenzie County, and the Municipal Improvements shall become the property of Mackenzie County.

	Date	Resolution Number
Approved	13-Sep-11	11-09-737



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete Recreation Board Additional Funds Request

BACKGROUND / PROPOSAL:

During the 2014 budget deliberations, it was decided that the La Crete Recreation Board would be granted \$70,000 for the Northern Lights Recreation Centre electric panel upgrade as per the CIMCO Refrigeration quote.

The La Crete Recreation Board submitted a quote from Red Line Electric to remove the old panel and install a new panel. The request is to add \$6,000 to the approved grant for the panel upgrade.

The Finance Committee made the following motion:

MOTION FC-14-04-023 MOVED by Councillor Derksen

That a recommendation to amend the 2014 budget by providing additional funds from Grants to Other Organizations be taken to Council.

CARRIED

OPTIONS & BENEFITS:

1. That the 2014 budget be amended to fund the increase in cost.
2. That the La Crete Recreation Society re-prioritize 2014 grant amounts to fund the increase in cost.

Author: Elizabeth Nyakahuma **Reviewed by:** _____ **CAO** JW

COSTS & SOURCE OF FUNDING:

1. 2014 budget amendment to Grants to Other Organizations.
2. N/A

SUSTAINABILITY PLAN:

Timely upkeep and replacement will assure proper functioning of municipal infrastructure.

COMMUNICATION:

N/A

RECOMMENDED ACTION: (require 2/3)

That 2014 budget be amended to include and provide additional \$6,000 to the La Crete Recreation Board for the electric panel replacement with funds coming from Grants to Other Organizations Reserve.

Author: Elizabeth Nyakahuma Reviewed by: _____ CAO JW

From: Philip [arenam@telus.net]
Sent: Thursday, October 31, 2013 4:08 PM
To: Henry Klassen
Subject: FW: Plant Upgrade Budget Document

Ok how's this.

From: Farzad Hasheminia [mailto:FHasheminia@toromont.com]
Sent: Friday, October 12, 2012 11:15 AM
To: Philip Doerksen
Subject: RE: Plant Upgrade Budget Document

Philip,

I agree, since the panel & 6000E are to go hand in hand then we would combine this as one project. If you are having any kind of moisture issues in you building (ice arena) with raining and dripping in early fall or spring time I would move the dehumidifier a head of the chiller, but if not then we would do the chiller next and leave the dehumidifier to the last.

In addition, i just wanted to make you aware that by multi phasing the project the sum of the individual phases will be greater that if all phases were to be done at once. Mind you it is going to cost us more on system interruptions, pump downs, re-commissioning, travelling times and so on. So as long as we all understand the possible ramifications.

So keeping this in mind,

1. Motor Control Panel c/w; 6000E-SC DDC System: **\$70,000.00 +GST** (Supply & Commissioning)
2. Plate & Frame Hi-Efficiency Chiller System: \$190,000.00 +GST (Supply, Install, Removal & Commissioning)
3. Electric Desiccant Dehumidifier: \$30,000.00 +GST (Supply & Commissioning)

TOTAL PROJECT BUDGET PRICE OVER THREE PHASES: \$290,000.00 +GST

Farzad

From: Philip Doerksen [mailto:arenam@telus.net]
Sent: Friday, October 12, 2012 9:26 AM
To: Farzad Hasheminia
Subject: RE: Plant Upgrade Budget Document

This is how I would prioritize them but you might what to have a brief discussion with Scott Manning.

- 1- Supply and commissioning of a new 6000E-SC DDC computerized control system,
- 1-Supply and commissioning of a new motor control panel (DDC compatible c/w; by
- 2- Supply and installation of the new technology high efficient Plat & Frame Chiller Package,
- 3- Supply and commissioning of an electric desiccant dehumidifier

Philip Doerksen
Arena Manager
Northern Lights Rec Center
Box 29 La Crete A.B.
T0H 2H0
10201-99av
Ph (780)928-3066
Cell (780) 926-0503
Fax (780) 928-3022
<http://nreccentre.com/>

From: Farzad Hasheminia [mailto:FHasheminia@toromont.com]
Sent: Friday, October 12, 2012 9:10 AM
To: arenam@telus.net
Subject: Re: Plant Upgrade Budget Document

Philip,

From: [Joulia Whittleton](#)
To: [Elizabeth Nyakahuma](#)
Subject: FW: Electrical panel
Date: March-25-14 6:18:54 PM
Attachments: [Northern Lights Rec centre Replace contro panel.doc](#)
[image001.png](#)

Joulia Whittleton

Chief Administrative Officer

Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada

Direct Tel: 780.927.3719 ext. 2223

Tel.: 780.927.3718, Fax: 780.927.4266

Toll Free: 1.877.927.0677

Cell: 780.841.8343 Email: jwhittleton@mackenziecounty.com



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From: Philip [mailto:arenam@telus.net]
Sent: March-25-14 3:40 PM
To: Joulia Whittleton; Ron Pelensky
Cc: Admin Office; Peter F. Braun
Subject: Electrical panel

This is the quote from Red Line Electric for part of the electrical panel upgrade in the Compressor room. This needs to be added to the approved electrical panel upgrade.

Philip Doerksen

Arena Manager

Northern Lights Rec Center

Box 29 La Crete A.B.

T0H 2H0

10201-99av

Ph (780)928-3066

Cell (780) 926-0503

Fax (780) 928-3022

<http://nlreccentre.com/>

Hockey/Curling/Bowling.

Tennis/Baseball/Meeting rooms.



REDLINE ELECTRIC LTD.



Box 88 La Crete, Alberta T0H 2H0
Phone: (780) 928-2644
Fax: (780) 928-2671
Email: rdline@telusplanet.net

Proposal For Electrical Tender

Customer: Northern Lights Rec. Centre
Our price quote on Disconnect and remove electrical control panel for ice plant.
Move electrical equipment for new control panel.
Install and hook-up electrical to new control panel.

_____ \$6000 _____ .00

_____ Six thousand _____ .00

GST Extra.

Customer Signature: _____

Date: March 25 2014

Redline Electric Ltd.

Thank you, For the Opportunity of this Quotation.

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

OPTIONS & BENEFITS

Option 1: Reject the request with no financial impact.

Option 2: Accept the request and establish the policy for similar requests.

COMMUNICATION

The ratepayer will be notified of the Council decision.

COSTS & SOURCE OF FUNDING:

Property tax to be forfeited is \$960.51, excluding land tax.

RECOMMENDED ACTION:

For discussion



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Request to Reduce Taxes on Roll 197494

BACKGROUND / PROPOSAL:

Municipal Government Act states:

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

OPTIONS & BENEFITS

Please review the attached letter.

Please note that Mackenzie County has no expertise and no existing procedures to evaluate and determine the level of personal financial hardship of the property tax bills on individual ratepayers.

Municipal Government Act outlines a process whereby a ratepayer can appeal its assessment if he/she deems it unfair. The deadline to appeal was July 7.

Author: M. Schonken **Review Date:** _____ **CAO** JW

COMMUNICATION

The ratepayer will be notified of the Council decision.

COSTS & SOURCE OF FUNDING:

Mackenzie County's 2014 budget includes the projected 2014 property tax revenue that is based on the actual assessment. Any reduction in revenue will have an impact on the overall municipal financial performance.

RECOMMENDED ACTION:

That the request to reduce taxes on tax roll 197494 be denied.

Box 46, Buffalo Head Prairie, AB
TOH 4A0

Mackenzie County
Box 640 Fort Vermilion, AB
TOH 1N0

RECEIVED
JUL 23 2014

July 23, 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

To: Reeve Mr. Bill Neufeld / Ms. Julia Whittleton
Request for review on Property Tax Roll: 197494

As was discussed over the phone with Mr. Bill Neufeld and Ms. Julia Whittleton I am putting in a request to review the property tax bill on behalf of Helen Peters; Legal: NE-24-105-14-5, which has been looked at and found rather high in comparison to other tax payers. (Helen would be my sister).

We are not looking to be exempt from taxes but to possibly lower the bill. Helen is a working Mom who lost her husband to cancer just over a year ago, and is having a hard time trying to make a living for herself and two school age children.

Her present bill is over \$2000.00 annually for 1 quarter of land and your assistance in this matter would be appreciated. Thank-you.

Yours truly,
John Krahn
(for Helen Peters)

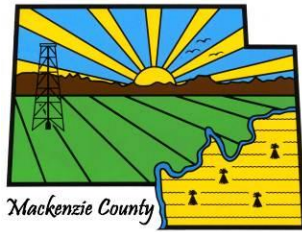
COMMUNICATION:

Council meeting dates are available on the County website and posted for the public at each office.

RECOMMENDED ACTION:

That the annual Organizational Meeting be scheduled for October 28, 2014 at 1:00 p.m. in the Fort Vermilion Council Chambers.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Footner Water Line

BACKGROUND / PROPOSAL:

Mackenzie County entered into the Regional Service Sharing Agreement with the Town of High Level. The agreement stipulates that Mackenzie County will acquire the Footner Water Line from the Town of High Level. This acquisition was subject to a separate agreement being established for the transfer and pricing of the Line.

Due to a price that was being requested by the Town, Mackenzie County decided not to acquire the Line. Instead, the municipalities agreed to work together on finding an alternative action that will increase the capacity of the line with aim to permit additional connections to this line.

At present, the Town of High Level has a moratorium on allowing additional connections to this line. This moratorium is based on findings in the Urban Systems report, and specifically takes into consideration the Provincial Agreement’s requirement for the Town to have a certain capacity available for AB ESRD at all times.

OPTIONS & BENEFITS:

Mackenzie County administration requested an independent review of the data supplied by the Town and/or the Town’s engineers by Mackenzie County engineers. DCL Siemens was engaged by Mackenzie County in reviewing the data. We now have received DCL Siemens report that offers a few alternatives (attached).

Prior to receiving DCL Siemens report, a meeting was initiated and held by the Town of High Level. The Town’s administration has a suggestion on what immediate action could be taken to monitor and forecast the line’s ongoing and future capacity, claiming that no adequate data to assess the true usage exists. It appears that the Town is

Author: _____ **Reviewed by:** _____ **CAO** JW

willing to work with us potentially allowing a few connections that have been denied in the last few years as expeditiously as possible, subject to funding. Please review the attached correspondence exchange between the CAOs.

Administration is requesting Council's support in proceeding with this initiative by an official motion, as well Council may provide further direction to administration regarding this initiative.

COSTS & SOURCE OF FUNDING:

Mackenzie County's budget currently does not include funds for this project.

SUSTAINABILITY PLAN:

It is expected that having and improving potable water access for the lands North High Level will encourage new developments that could benefit to the overall economic sustainability.

COMMUNICATION:

If and when applicable, an advertisement will be placed into the local paper advising that new applications are being accepted.

RECOMMENDED ACTION:

That Mackenzie County administration meets with the Town of High Level administration to discuss all alternatives as outlined in the DCL Siemens engineering report regarding improving the Footner Water Line (North) capacity and bring a joint recommendation forward to both Councils, including a possibility of applying under Municipal Alberta Community Partnership program for funds.

Author: _____ Reviewed by: _____ CAO _____ JW _____

From: Joulia Whittleton
To: ["Tom Derreck"](#)
Cc: [Ron Pelensky](#)
Subject: RE: North Water Line Connections
Date: July-31-14 9:42:00 AM

Good morning Tom,

We've asked our engineers (DCL Siemens) to review the Urban System's report and the THL data provided by Keith. They may make additional recommendations regarding improving the capacity of this line. We expect this report to be completed within the next few weeks and will present this info to Council; we may request funds for this project at that time. We will also share the report with the Town and may need another meeting with you.

Thanks

Joulia Whittleton
Chief Administrative Officer

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Direct Tel: 780.927.3719 ext. 2223
Tel.: 780.927.3718, Fax: 780.927.4266
Toll Free: 1.877.927.0677
Cell: 780.841.8343 Email: jwhittleton@mackenziecounty.com

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-----Original Message-----

From: Tom Derreck [<mailto:tderreck@highlevel.ca>]
Sent: July-29-14 1:35 PM
To: Joulia Whittleton
Subject: North Water Line Connections

Hi, Joulia . . .

Keith Straub has calc'd the cost of the meter and pressure gauge needed to monitor and forecast the line's ongoing and future capacity.

\$17,500 - 6 week delivery - 2 days to install.

I've asked Ashleigh Bulmer to dig up the County-side connection applications that were turned down previously because of the moratorium. I believe there were 3 of them.

We have no budget for acquiring the equipment needed, but could tend to the installation.

If you can fund the equipment - which is must for considering additional county connections - I'll submit a report and recommendation to our council to support approval of the previous turndowns.

Comments?

Tom

Sent from my iPhone



Mackenzie County

MACKENZIE COUNTY

FOOTNER LAKE WATER SUPPLY LINE SERVICES TECHNICAL MEMORANDUM

Submitted by:
DCL Siemens Engineering Ltd.
101, 10630-172 Street
Edmonton, AB T5S 1H8

Phone: 780-486-2000
Fax: 780-486-9090
Primary Contact: Mike Andrews, E.I.T.
E-mail: mandrews@dclsiemens.com

Submission Date: July 31, 2014

DCL SIEMENS

Engineering Ltd.

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List of Abbreviations

Metric

mm	millimetre
m	metre
m ²	square metre
m ³	cubic metre
ha	hectare (10 000 square metres)
L	litre
L/s	litre per second
L/s/ha	litre per second per hectare
m ³ /s	cubic metre per second
m ³ /hr	cubic metre per hour
m ³ /d	cubic metre per day
Lpcd	litre per capita per day
mg/L	milligram per litre
kw	kilowatt
kwh	kilowatt hour
kPa	kilopascal
<	less than

Imperial

8"	8 inches
ft, 8'	foot, 8 feet
gal, I.G.	imperial gallon
M.I.G.	million imperial gallon
gpd	imperial gallon per day
gpm, Igpm	imperial gallon per minute
USgpm	U.S. gallon per minute
gpcd	imperial gallon per capita per day
ac	acre
fps	foot per second
cfs	cubic foot per second
HP	horsepower
gpm/ac	gallon per minute per acre

Executive Summary

Six (6) different conceptual scenarios have been utilized to determine the maximum number of domestic water services that can be added to the Footner Lake Water Supply Line between the Town of High Level and the treated water reservoir at the High Level Airport. They are as follows:

1. Existing demand with full pressure service
2. Ultimate demand with full pressure service
3. Ultimate demand with full pressure service and a booster
4. Existing demand with trickle-fill service
5. Ultimate demand with trickle-fill service
6. Ultimate demand with trickle-fill service and a booster

Based on information given to DCL Siemens in June, 2014, WaterCAD V8i was used to model the waterline and assess the capacity of the line. The existing households with full pressure service at peak hour demand resulted in a total demand of 289 m³/d, or 21 households. The ultimate demand for full pressure service without a booster was found to be 681 m³/d, or 105 households. The ultimate demand for full pressure service with a booster was found to be 1,240 m³/d, or 225 households. The existing households with trickle-fill service resulted in a total demand of 248 m³/d, or 21 households. The ultimate demand for trickle-fill service without a booster was found to be 705.6 m³/d, or 190 households. The ultimate demand for the trickle-fill service with a booster was found to be 1,433 m³/d, or 455 households.

The main decision factors between the six scenarios are: the landowner costs associated with installing the infrastructure required for trickle-fill service; and, the County capital costs associated with installing a booster station.

	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5	Scenario 6
Start Pressure (kPa)	415	415	415	415	415	415
Minimum Pressure (kPa)	284.1	180.6	173.1	291.0	171.7	109.6
Minimum Allowable Pressure (kPa)	140	140	140	70	70	70
Total Demand (m³/d)	289.0	681.0	1,240.7	248.4	705.6	1,433.3
Total Households	21	105	225	21	189	455
Reservoir Pressure	Adequate	Adequate	Adequate	Adequate	Adequate	Adequate

1.0 Introduction

In June 2014, Mackenzie County requested that DCL Siemens perform an analysis on the Footner Lake Water Supply Line to anticipate the effect of increasing development in the areas adjacent to the line.

1.1 BACKGROUND

The Footner Lake Water Supply Line was constructed in 1988 out of 150 mm High-Density Polyethylene (HDPE), and is located adjacent to Highway 35 from 97 Avenue in High Level to the treated water storage reservoir at Footner Lake. DCL Siemens was given the following information to perform the analysis:

- A pdf set of plans. It is unknown whether they are as-built, construction or preliminary;
- A Google Earth image depicting approximate locations of potential services;
- A model memorandum from Urban Systems, with an unknown date.

It is also known from previous work with the Town of High Level, that the output pressure of the Water Treatment Plant is approximately 487 kPa. The model memorandum states that the water requirement for the treated water reservoir at Footner Lake is approximately 191 m³/d with a residual pressure of approximately 172 kPa. The approximate existing service locations can be seen in Figure 1.1.

1.2 PURPOSE

This study is intended to provide the County with the conceptual servicing capability of this water line, and booster requirements should the line prove un-able to provide the required flows. Due to the number of unknown parameters, the design criteria has been generalized for the purpose of modeling.

Six (6) different scenarios have been analyzed:

1. Existing demand with full pressure service
2. Ultimate demand with full pressure service
3. Ultimate demand with full pressure service and a booster
4. Existing demand with trickle-fill service
5. Ultimate demand with trickle-fill service
6. Ultimate demand with trickle-fill service and a booster



Figure 1.1: Approximate Existing Service Locations

2.0 Water Model Design Criteria

2.1 PROPOSED DESIGN PARAMETERS (FULL PRESSURE SERVICE)

The proposed design parameters outlined in Table 2.1 were adopted from Alberta Environment Standards and Guidelines (AENV), as well as known information.

Table 2.1 Proposed Design Parameters (Full Pressure Service)	
Per-capita Water Consumption	350 Lpcd
Population Factor	3.5 persons/household
Number of Households Serviced	21
Peak Hour Factor	3.8
Nominal Pipe Diameter	141.50 mm
Approximate Pipe Length	11,845 m
'C' Value (for 26 year old pipe)	130
Initial Pressure	415 kPa
Minimum Allowable Pressure	140 kPa (at ground level)

2.2 PROPOSED DESIGN PARAMETERS (TRICKLE-FILL SERVICE)

The proposed design parameters outlined in Table 2.2 were adopted from Alberta Environment Standards and Guidelines (AENV), as well as known information.

Table 2.2 Proposed Design Parameters (Trickle-Fill Service)	
Per-household Water Consumption	2.73 m ³ /d
Population Factor	N/A
Number of Households Serviced	21
Peak Hour Factor	N/A
Nominal Pipe Diameter	141.50 mm
Approximate Pipe Length	11,845 m
'C' Value (for 26 year old pipe)	130
Initial Pressure	415 kPa
Minimum Allowable Pressure	70 kPa (at ground level)

2.3 WATER MODELING

Water modeling was performed with the aid of the WaterCAD V8i software. This software contains a robust optimization engine that was used to determine the maximum demand, while maintaining hydraulic performance of the system.

Figure 2.1 shows the elevation profile of the Footer Lake Water Supply Line along the approximate 12 km length. This elevation profile was derived from Google Earth.

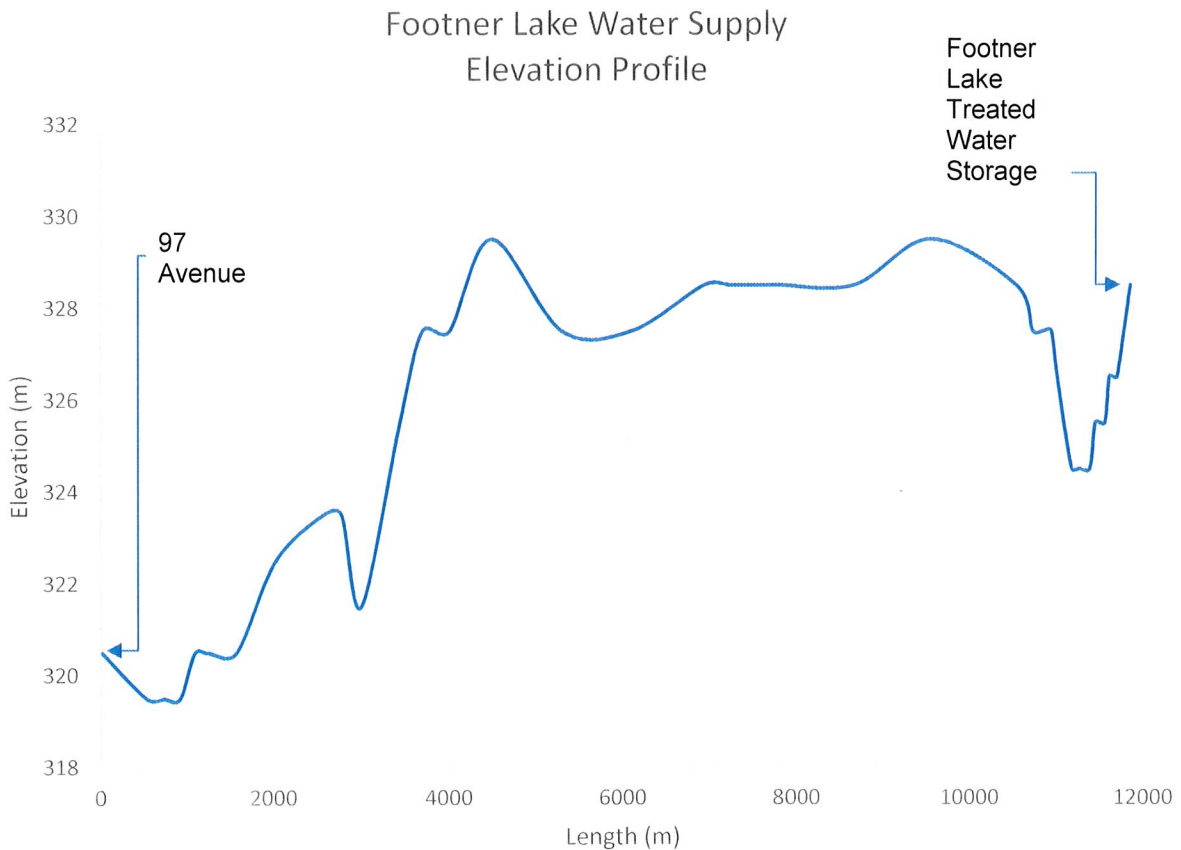


Figure 2.1: Elevation Profile along Footner Lake Water Supply Line

3.0 Modeling Results

3.1 SCENARIO 1: EXISTING DEMAND WITH FULL PRESSURE SERVICE

It was determined that with the existing 21 households being serviced with a full pressure service, the pressure will drop from 415 kPa, at the start of the line, to 284.1 kPa, at the lowest pressure point. This pressure is well above the minimum required pressure of 140 kPa to provide full pressure service without fire flow. The treated water reservoir is receiving more than adequate pressure at 288.2 kPa.

3.2 SCENARIO 2: ULTIMATE DEMAND WITH FULL PRESSURE SERVICE

It was determined that should the minimum pressure in the system be equal or greater to 140 kPa (the minimum required to provide full pressure service without fire flow), the maximum number of households that could be serviced is 105 households (or an additional 84 households.) The treated water reservoir is receiving adequate pressure at 184.8 kPa. In this scenario the treated water reservoir is the constraining factor, with the lowest pressure in the system (180.6 kPa), which is still well above the minimum allowable pressure of 140 kPa.

3.3 SCENARIO 3: ULTIMATE DEMAND WITH FULL PRESSURE SERVICE AND A BOOSTER

A pump was placed along the line at the point of lowest pressure to allow for maximum hydraulic efficiency. It was determined that should the minimum pressure in the system be equal or greater to 140 kPa (the minimum required to provide full pressure service without fire flow), the maximum number of households that could be serviced with the addition of a booster pump is 225 households (or an additional 204 households.) The treated water reservoir is receiving adequate pressure at 236.5 kPa. In this scenario, the pressure requirement is the constraining factor, as the lowest pressure in the system (173.0 kPa), is at the minimum allowable pressure to ensure 140 kPa at ground level.

3.4 SCENARIO 4: EXISTING DEMAND WITH TRICKLE-FILL SERVICE

It was determined that should the existing 21 households be serviced with a trickle-fill service, the pressure will drop from 415 kPa, at the start of the line, to 291.0 kPa, at the lowest pressure point. This pressure is well above the minimum required pressure of 70 kPa to provide trickle-flow service. Trickle-fill service is not designed to provide fire flow.

3.5 SCENARIO 5: ULTIMATE DEMAND WITH TRICKLE-FILL SERVICE

It was determined that should the minimum pressure in the system be equal or greater to 70 kPa (the minimum required to provide full pressure service without fire flow), the maximum number of households that could be serviced is 189 households (or an additional 168 households.) The treated water reservoir is receiving adequate pressure at 175.8 kPa. In this scenario, the treated water reservoir is the constraining factor, as the lowest pressure in the system (171.7 kPa), is still well above the minimum allowable pressure of 70 kPa.

3.6 SCENARIO 6: ULTIMATE DEMAND WITH TRICKLE-FILL SERVICE AND A BOOSTER

A pump was placed along the line at the point of lowest pressure to allow for maximum hydraulic efficiency. It was determined that should the minimum pressure in the system be equal or greater to 70 kPa (the minimum required to provide trickle-fill service without fire flow), the maximum number of households that could be serviced with the addition of a booster pump is 455 households (or an additional 434 households.) The treated water reservoir is receiving adequate pressure at 347.5 kPa. In this scenario, the pressure requirement is the constraining factor, as the lowest pressure in the system (109.6 kPa), is at the minimum allowable pressure to ensure 70 kPa at ground level.

3.7 RESULTS SUMMARY

It must be noted that the ability of the Town of High Level's distribution system supplying these demands was not taken into account in this modeling, nor was the specific location of future developments. As such, these results are conceptual only.

Table 3.1 summarizes the results from all six (6) scenarios:

Table 3.1: Modeling Results Summary						
	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5	Scenario 6
Start Pressure (kPa)	415	415	415	415	415	415
Minimum Pressure (kPa)	284.1	180.6	173.1	291.0	171.7	109.6
Minimum Allowable Pressure (kPa)	140	140	140	70	70	70
Total Demand (m ³ /d)	289.0	681.0	1240.7	248.4	705.6	1433.3
Total Households	21	105	225	21	189	455
Reservoir Pressure	Adequate	Adequate	Adequate	Adequate	Adequate	Adequate

3.8 RECOMMENDATION

Each system has advantages and disadvantages as seen in Table 3.2 below.

Table 3.2: System Benefit Comparison		
Full Pressure Service	Trickle-Fill Service	Booster Station
➤ Higher expectation of service quality	➤ Lower expectation of service quality	
➤ Lower maintenance to the landowner	➤ Higher maintenance to the landowner	
➤ Lower hook-up cost to the landowner	➤ Higher hookup cost to the landowner	
➤ Lower cost to the County	➤ Lower cost to the County	➤ Higher cost to the County
➤ Higher maintenance to the County	➤ Lower maintenance to the County	➤ Higher maintenance to the County

The full pressure service system is the preferred option for the County and the landowner, as the trickle-fill system requires the landowner to pay to hook-up to the service, as well as pay to install the required infrastructure (cistern, pressure pump, etc.).

The trickle-fill service system is the preferred option for the County with regards to the number of services that can be added. The number of potential services would have to be confirmed beforehand to ensure that trickle-fill is required.

The addition of a booster station to the system allows for a significant increase in the number of services. However, the initial capital cost may offset the benefit unless the cost can be distributed to the landowners as a local improvement. The estimated capital cost of a booster station is approximately \$1.2 million.

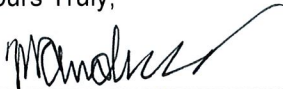
4.0 Closure

In June 2014, Mackenzie County requested that DCL Siemens perform an analysis on the Footner Lake Water Supply Line to anticipate the effect of increasing development in the areas adjacent to the line.

It was determined that the scenario that allows for the most development is a trickle-fill system with a booster station. This allows for a total of 455 households to be serviced.

We trust that this memorandum clearly and thoroughly explains all of the scenarios and their subsequent results. Should you have any questions or concerns regarding this memorandum, please feel free to contact the undersigned.

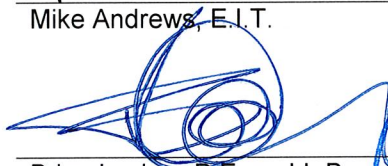
Yours Truly,



Mike Andrews, E.I.T.

2014/07/31

Date

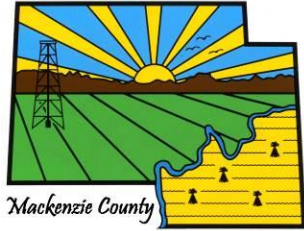


Brian Locher, P.Eng., LL.B.



July 31, 2014

Date



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 6, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Alberta Transportation (Hwy 697 and Blumenort Road Intersection Lighting)
- Correspondence – Alberta Municipal Affairs (Alberta Community Partnership)
- Correspondence – County of Grande Prairie (Grand Opening)
- High Level RCMP Detachment – Statistics
- Tourism Investment Forum
- Travel Alberta 2014-2017 Strategy
- Shell Rotary House “Laying the Foundation” Gala
- Fort Vermilion Area Board of Trade - Vagrancy
- MPWA – July Newsletter
- Correspondence – Premier of Alberta (Roads – new lands)
- Alberta Sand & Gravel Association - 2013 Aggregate
- Safety Codes Council – Proposed Professional Development Program
-
-
-
-
-
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-

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** JW

June 27, 2014

Our Files: 2140-MACK
1960-697

Ms. Joulia Whittleton
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermillion, AB T0H 1N0

Dear Ms. Whittleton:

Thank you for your June 24, 2014 letter regarding the illumination of the intersection of Highway 697 and Blumenort Road.

In 2005 we conducted a safety assessment at this intersection which investigated the installation of lighting at this intersection as well as other safety concerns. Lighting was not warranted at that time, although an intersection upgrade was recommended. This upgrade to the intersection geometry was completed in 2007.

We have re-analyzed the lighting warrants using recent traffic volumes and the Transportation Association of Canada guidelines. Based on this analysis, the lighting of the intersection is still not warranted.

I thank you for raising your concerns and we will continue to monitor conditions at this intersection.

Yours Truly,



Danny Jung, P.Eng.
Acting Regional Director, Peace Region

BS/DJ/ljl

RECEIVED
JUL 10 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR73719

July 7, 2014

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld,

I am pleased to announce that the new Alberta Community Partnership (ACP) guidelines and application form are now available on the Municipal Affairs website at www.municipalaffairs.alberta.ca/albertacommunitypartnership.cfm. The guidelines and form are retroactive to April 1, 2014.

The ACP replaces the former Regional Collaboration Program (RCP). The new program retains feature elements of the former RCP, but with expanded project eligibility that includes support for capital and limited-term operating expenditures, and options for multi-year funding.

The ACP has grown from four to six program components. Two new components, Intermunicipal Collaboration (IC) and Metropolitan Funding (MF), have been created from the former Regional Collaboration component, and a new Viability Review Support (VRS) component has been added to provide support for municipal restructuring activities. The Mediation and Cooperative Processes, Municipal Internship, and Strategic Initiatives components are retained under the ACP, with the addition of a new finance officer stream under the Municipal Internship component.

The IC component provides support up to \$350,000 towards collaborations of two or more municipalities to explore, plan, or implement new or enhanced regional municipal services. Full details on the IC component can be found in Schedule 1 of the ACP guidelines.

The MF component provides an annual funding allocation to municipalities with populations greater than 55,000, to support the unique pressures faced by Alberta's largest municipalities. It also provides an annual allocation to the Capital Region Board and Calgary Regional Partnership for their operations.

.../2

Reeve Bill Neufeld

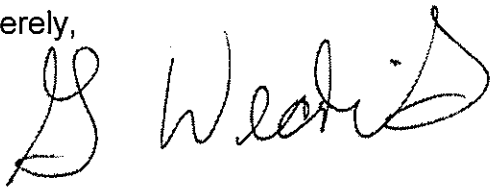
-2-

Beginning in 2015/16, a municipal cost-share requirement will be introduced to both the IC and MF components. Cost-share requirements stipulate that a specific portion of the project or allocation must be funded by the participating municipalities undertaking the project.

Should you have inquiries regarding the ACP guidelines and application form, or if you require a printed version, please contact a program advisor in the Regional Grant Programs area, toll-free at 310-0000, then 780-427-2225.

I look forward to working with you to support municipal collaboration to make our communities and our province stronger.

Sincerely,

A handwritten signature in black ink, appearing to read "G Weadick". The signature is fluid and cursive, with a large initial "G" and a stylized "W".

Greg Weadick
Minister of Municipal Affairs

cc: Joulia Whittleton, Chief Administrative Officer, Mackenzie County



COUNTY OF GRANDE PRAIRIE No. 1

July 14, 2014

Bill Neufeld
Reeve
Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion, AB T0H 1N0

Reeve Neufeld, Council and CAO,

It is my pleasure to announce that the County of Grande Prairie will be celebrating the Grand Opening of our new Public Works Building and newly renovated Administration Building and Shop. We would be honoured to have you attend the Grand Opening ceremony to celebrate this important accomplishment with us.

The Grand Opening event will be taking place from noon to 3 p.m. on Friday, September 19, 2014 at 10001-84 Avenue in Clairmont, Alberta. The afternoon will feature activities including:

- Complimentary lunch, snacks and refreshments
- Speeches and ribbon cutting ceremony at 12:30 p.m.
- Tours of the Administration Building, Public Works Building, and the Shop

We are extremely proud of our facilities and of the success and the growth of the County and the region and look forward to your possible presence at the Grand Opening. If you wish to attend, please RSVP by September 5th to communications@countygp.ab.ca. If you have any questions, please contact the Communications department at 780-532-9722.

Sincerely,

Leanne Beaupre
Reeve

Occurrence Stats (All Violations)

Violation group - Traffic Offences - Traffic Accidents	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	1	0	1	0	0	0.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	1	0	1	0	0	0.0%
	3	0	3	1	0	33.3%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
9520 0020 Driving without Due Care or Attention - Provincial/Territorial	1	0	1	0	0	0.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	6	0	6	5	0	83.3%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	3	0	3	0	1	33.3%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	1	0	1	0	0	0.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to charge	1	0	1	1	0	100.0%
	12	0	12	6	1	58.3%
Violation group - Traffic offences - Impaired Operation Related Offences	Reported	Unfounded	Actual	Clearance		
9230 0010 Impaired Operation of Motor Vehicle	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	4	0	4	2	2	100.0%
8840 0336 Mental Health Act - Other Activities	1	0	1	0	0	0.0%
8840 0346 Off-Road Vehicle Act - Other Activities	1	0	1	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	0	0	0	0	1	0.0%
	6	0	6	2	3	83.3%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
8999 3057 Prisoners Held	2	0	2	1	2	150.0%
8999 3065 Victim Services Offered - Accepted	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8999 3066 Victim Services Offered - Declined	3	1	2	0	1	50.0%
	6	1	5	1	3	80.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	1	1	0	0	0	0.0%
1627 0010 Uttering threats against a person	0	0	0	0	1	0.0%
	1	1	0	0	1	0.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0080 Theft of electric/gas/telecommunication service under or equal to \$5000	1	0	1	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	1	0	1	1	0	100.0%
	2	0	2	1	0	50.0%
Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2131 0105 Theft of other motor vehicle	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	5	0	5	2	0	40.0%
	5	0	5	2	0	40.0%

Occurrence Stats (All Violations)

Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2120 0010 Break and Enter - Business	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
8550 0020 Abandoned Vehicles	1	0	1	1	0	100.0%
8550 0030 Suspicious Person/ Vehicle/ Property	1	0	1	0	0	0.0%
8550 0170 J,B & M Div Only - False/Abandoned 911 Call	2	0	2	0	0	0.0%
	4	0	4	1	0	25.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
8545 0130 Assistance to General Public	1	1	0	0	0	0.0%
8550 0101 Request to locate individual	1	0	1	0	0	0.0%
	2	1	1	0	0	0.0%
Totals	Reported	Unfounded	Actual	Clearance		
	46	3	43	14	8	51.2%

Occurrence Stats (All Violations)

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	1	0	1	1	0	100.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	1	0	1	0	0	0.0%
	2	0	2	1	0	50.0%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9520 0020 Driving without Due Care or Attention - Provincial/Territorial	1	0	1	0	0	0.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	3	0	3	3	0	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	1	0	1	0	0	0.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	1	0	1	0	0	0.0%
	6	0	6	3	0	50.0%
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0010 Impaired Operation of Motor Vehicle	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	2	0	2	1	1	100.0%
	2	0	2	1	1	100.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3057 Prisoners Held	2	0	2	1	1	100.0%
	2	0	2	1	1	100.0%
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2131 0105 Theft of other motor vehicle	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
8550 0020 Abandoned Vehicles	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1	0	1	1	0	100.0%
	1	0	1	1	0	100.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	17	0	17	8	2	58.8%

Occurrence Stats (All Violations)

Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	3	0	3	2	0	66.7%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	2	0	2	0	1	50.0%
	5	0	5	2	1	60.0%
Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	1	0	1	0	1	100.0%
8840 0346 Off-Road Vehicle Act - Other Activities	1	0	1	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	0	0	0	0	1	0.0%
	2	0	2	0	2	100.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8999 3057 Prisoners Held	0	0	0	0	1	0.0%
8999 3066 Victim Services Offered - Declined	1	0	1	0	0	0.0%
	1	0	1	0	1	100.0%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Totals	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
	9	0	9	2	4	66.7%

Occurrence Stats (All Violations)

Violation group - Provincial Statutes {except traffic}	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8840 0336 Mental Health Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
8999 3065 Victim Services Offered - Accepted	1	0	1	0	0	0.0%
8999 3066 Victim Services Offered - Declined	2	1	1	0	1	100.0%
	3	1	2	0	1	50.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
1625 0010 Criminal Harassment	1	1	0	0	0	0.0%
1627 0010 Uttering threats against a person	0	0	0	0	1	0.0%
	1	1	0	0	1	0.0%
Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}	Reported	Unfounded	Actual	Clearance		
1420 0010 Assault With Weapon or Causing Bodily Harm	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
8550 0170 J,B & M Div Only - False/Abandoned 911 Call	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%

Occurrence Stats (All Violations)

Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
8545 0130 Assistance to General Public	1	1	0	0	0	0.0%
8550 0101 Request to locate individual	1	0	1	0	0	0.0%
	2	1	1	0	0	0.0%
Totals	12	3	9	0	2	22.2%

Thursday July 10, 2014

RECEIVED
JUL 16 2014

Ms. Joulia Whittleton
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Ms. Whittleton:

RE: TOURISM INVESTMENT FORUM, NOVEMBER 5, 2014, CALGARY

The Government of Alberta is pleased to host the **Tourism Investment Forum** on **Wednesday November 5, 2014** at the **TELUS Convention Centre in Calgary**.

Alberta's Tourism Framework recognizes the important role that access to capital plays in supporting the efforts of Alberta communities' to diversify their local and regional economies through tourism. The Tourism Investment Forum will provide communities with a unique venue to showcase land-based, for profit tourism development opportunities to potential tourism investors/financiers.

The Forum will promote investment-ready projects to interested investors through an effective mix of presentation, tradeshow and networking time. We are pleased to invite all communities and Regional Economic Development Alliances to submit investment opportunities that meet the submission guidelines for the 2014 Tourism Investment Forum by September 1, 2014. Since its launch, the Forum has attracted influential Alberta-based tourism industry and investor contacts, providing a platform to launch potential partnerships between communities, developers and investors.

To ensure a successful Forum this year, it is preferred that participants with a tourism opportunity have a well-researched business plan or feasibility study, with required land and zoning approvals clearly addressed. An investment attraction lure publication will also be produced to showcase the opportunities featured at the Forum. This informative piece will be provided to investors prior to the Forum and will be made available on Alberta's Tourism, Parks and Recreation website.

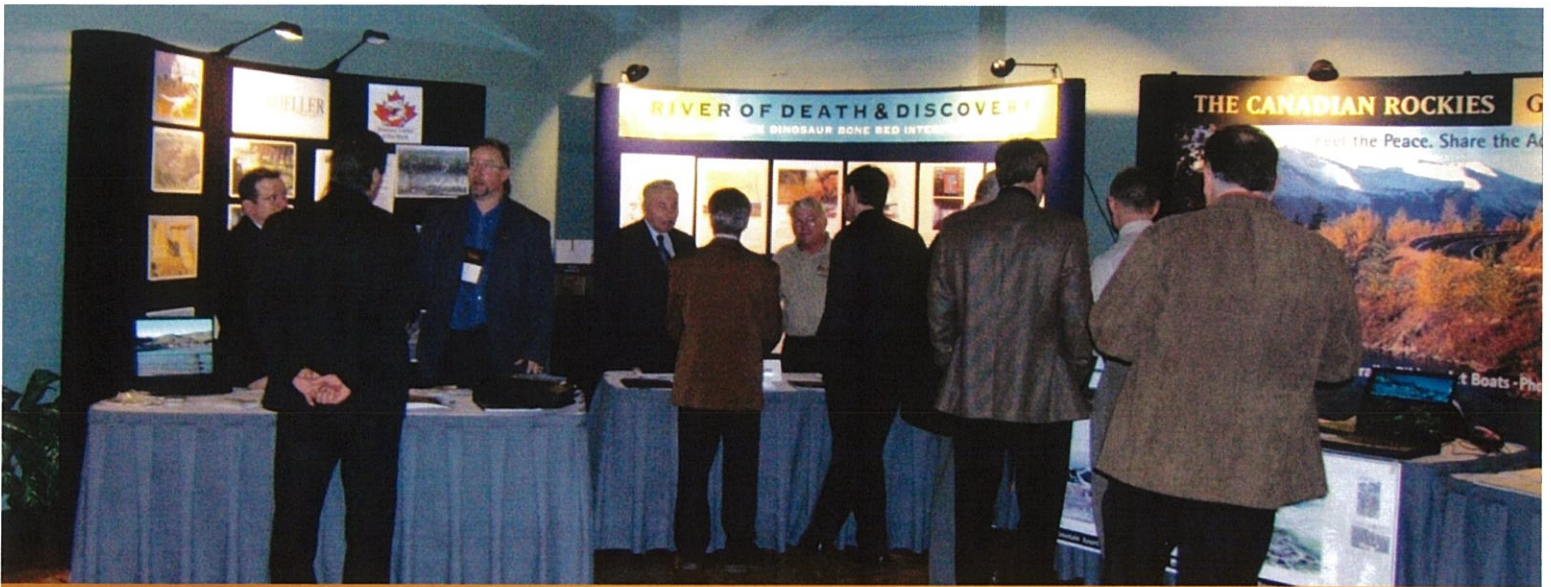
Mark your calendars and join us for this exciting event. Please review the enclosed information or visit www.tpr.alberta.ca/tourism for further details on the Forum. For further inquiries, I encourage you to contact Mr. Bill Hodgins, Manager, Tourism Business Development at (780) 427-6485 or bill.hodgins@gov.ab.ca.

Sincerely,



Moe Rehemtulla
Director, Research and Innovation, Tourism Division

Enclosure



COMMUNITIES NEED ACCESS TO CAPITAL. INVESTORS NEED PROJECTS. LENDERS NEED BUSINESS OPPORTUNITIES.

The Tourism Investment Forum focuses on all of these needs, presenting an opportunity to connect communities, developers and investors under one roof.

Investment-Ready Projects

The Tourism Investment Forum will feature market-ready, land-based tourism investment opportunities supported with well-researched business plans or feasibility studies, and where land and zoning approvals have been addressed.

All of the featured projects will be profiled in a Regional Investment Opportunities booklet, and sent to an extensive network of domestic and international investors. These booklets carry tremendous value in maximizing exposure for each investment opportunity featured, linking projects with potential investors.

Make Valuable Connections

The Tourism Investment Forum is designed using an effective mix of presentation, tradeshow and networking time to maximize impact and value. At the start of the event, investment opportunities meeting the project submission guidelines will be presented by Alberta Tourism, Parks and Recreation on behalf of all communities.

Then, we invite you to enjoy refreshments and engage in discussion with lenders, developers, and investors who share the same interests and enthusiasm for Alberta's tourism industry.



Alberta's Tourism Framework recognizes the important role that access to capital plays in supporting the efforts of Alberta's communities to diversify their local economies through tourism. The Tourism Investment Forum provides communities with a unique venue to showcase land-based, for profit tourism development opportunities to potential investors, developers and lenders. The Forum will feature projects from across the province, and include opportunities such as four-season and RV resorts, lodge and cabin developments and many others. The Forum's business friendly format is sure to spark new ideas and connections to help grow Alberta's tourism industry.



NOVEMBER 5, 2014
TELUS CONVENTION CENTRE, CALGARY

TOURISM INVESTMENT FORUM

For more information about the Tourism Investment Forum and project submission guidelines, please visit our website at www.tpr.alberta.ca/tourism. For additional questions, please contact:

Bill Hodgins

Manager, Tourism Business Development

Alberta Tourism, Parks and Recreation
6th Floor, 10155 – 102 Street
Edmonton, AB T5J 4L6

Tel: 780-427-6485

Email: bill.hodgins@gov.ab.ca



From: [Melissa Danielson](#)
To: [Melissa Danielson](#)
Subject: Travel Alberta 2014-2017 Strategy
Date: Tuesday, July 15, 2014 10:21:39 AM
Attachments: [image001.png](#)
[image002.png](#)

Good morning Reeves,

I am pleased to announce that Travel Alberta's 2014-2017 Strategy publication is now available on our industry website at industry.travelalberta.com.

This document outlines our business and marketing direction for the next three years and details our strategic objectives, corporate scorecard and marketing plans.

The core elements of this strategy will help guide our objective to grow tourism revenues to \$10.3 billion by 2020 in alignment with [Alberta's Tourism Framework](#).

The future of tourism in Alberta has never looked brighter. The Conference Board of Canada continues to rank Alberta at the top of its class in terms of tourism revenue growth, regions in Alberta are experiencing growth in their visitor economy, and overall we've seen a 46 per cent growth in the Tourism Levy since 2009.

Travel Alberta's marketing plan will continue to leverage Alberta's tourism brand (remember to breathe). This powerful message continues to resonate with travellers, both inspiring Albertans to travel within Alberta and those from afar to visit our beautiful province.

Tourism is good for our economy; it's a \$7.4 billion industry in Alberta that supports 19,000 tourism businesses and employs more than 114,000 Albertans. It generates \$1.08 billion in provincial tax revenue and is a key economic driver for this province. Tourism revenue contributes to the well-being of all Albertans.

Printed copies of the Strategy document are also available. Please email info@travelalberta.com if you would like this document mailed to you. If you require further information of Travel Alberta, please contact me directly at 780.679.6770 or wynn.mclean@travelalberta.com.

Thank you for your continued support of Travel Alberta and Alberta's tourism industry.

Wynn McLean

Travel Alberta Team Member
Vice President, Community Relations

Travel Alberta

Suite 502, 10235-101 Street, Edmonton, Alberta, Canada T5J 3G1



780-679-6770



wynn.mclean@travelalberta.com



travelalberta.com





Rotary Club of Peace River

Save The Date

Shell Rotary House “Laying the Foundation” Gala

Saturday, November 1, 2014

Bubbles 6:00 p.m.

Sparkling Wine Sponsored by Debbie Oberle, Dominion Lending Centres

Dinner 7:00 p.m.

Belle Petroleum Centre, Peace River

We would like to invite you, your organization, friends and family to attend our fundraising gala. This will be our last gala prior to “Laying the Foundation” of the Shell Rotary House in the spring of 2015.

Tickets to the event are currently available. Individual tickets are \$100 per person. You can also reserve a table which seats 10.

Please complete the following and we will ensure we reserve your tickets.

I wish to purchase:

_____ Tickets
_____ Table of 10

Through community and regional generosity, we have raised \$1.2M!

We still need to raise an additional \$800,000 prior to construction.

_____ I would like to be a gala segment sponsor or donate an item for the silent/live auction.

Company Name: _____

Phone No.: _____ Fax No.: _____

Email Address: _____

Monetary donations are also gratefully accepted. A charitable donation receipt will be provided for monetary donations made payable to the Peace River & District Health Foundation “Rotary House” or donate on-line www.prdhf.ca Rotary House.

You can return this form by fax (780) 624-1218, by email (address below), or by calling the Rotary House Fundraising Co-Chairs Bev Bastell at (780) 219-5478 or Brent Rostad (780) 625-8627.

“Helping to Build a Sustainable and Stable Health System in the Peace River Region”

Box 5175 Peace River, Alberta T8S 1R7
email: rotaryhouse@prrotary.ca



Fort Vermilion Area Board of Trade
Box 456
4801 River Rd.
Fort Vermilion, AB T0H 1N0
www.fortvermilionboardoftrade.ca



Date: July 25th, 2014

To: Mackenzie County,

We, The Fort Vermilion Area Board of Trade are writing to you, Mackenzie County in regards to inputting a bylaw against the vagrancy that is taking place in our hamlet of Fort Vermilion. We believe this is a serious concern that is coming forth from business owners and local entrepreneurs. It would not only help our store fronts to be more attractive, but also the streets as well. We trust you will take this into serious consideration as it is something that affects us all.

Sincerely,

Maarten Braat President

Fort Vermilion Area Board of Trade
Since 1914- *"where Alberta Began"*

RECEIVED
JUL 29 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



July 2014

Diverse, Responsible & Connected

Issue #7



Flow of the Peace "Current Eddies"



Treaty 8
July 2013
Adam Norris



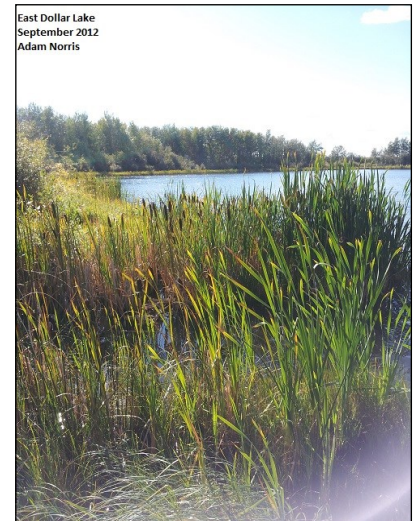
Fort Smith
June 2013
Adam Norris

MPWA is Looking for a Education/ Outreach Coordinator:

- * Full time until March 31, 2015
- * Plan, coordinate, execute activities, related to education and outreach to people and Stakeholders of the geographic area of Mighty Peace Watershed.
- * Includes programs, social media, newsletters, etc.
- * Light Admin Support
- * Support board, committees and programs of the MPWA under the directions of the Executive Director
- * Education, experience and/or interest in working in the area of environment, science, communications, etc.
- * Check website for more details.

What Flows

New to the Board	Pg 2
From the Watershed Coordinator	Pg 3
Re-refresh	Pg 3
From The Chair	Pg 4
From the Executive Director	Pg 4
Members of the Board	Pg 4



East Dollar Lake
September 2012
Adam Norris



Adam Norris
Peace River near Fox Lake - September, 2012

Mighty Peace Watershed Alliance
 c/o Rhonda Clarke-Gauthier,
 Executive Director
 P.O. Box 217
 McLennan, Alberta T0H 2L0
 Phone: 780-324-3355 Fax: 780-324-3377
 E-mail:
info@mightypeacewatershedalliance.org
www.mightypeacewatershedalliance.org

Newsletter produced with support from ESRD

New to the Board Of Directors



Lindsay Stephens (Oil & Gas)

Lindsay Stephens was born in Ontario, but grew up in Calgary, Alberta. She received her B.Sc. in Civil – Environmental Engineering from the University of Alberta in 2009. Upon graduation Lindsay worked with a small environmental consulting company in Cochrane, focused on remediation and reclamation for the Oil and Gas industry. In 2012 she took a role as an Environmental Engineer for the Environmental Policy branch of the Government Relations team at Encana. Her role at Encana involves assessment of land use planning policy, air emissions policy and water conservation and management policy in both Alberta and BC. She is engaged with the Federal and Provincial governments on policy development in these areas. Lindsay believes a collaborative approach to watershed management is required to meet regional environmental and economic objectives.



Grande Prairie
March 2013
Adam Norris



Fort Smith
June 2013
Adam Norris



Catherine Newhook (Watershed Stewardship)

Natural Resource Technician
Extensive experience in the silvicultural industry
President of West County Watershed society
Long time rural Alberta resident



Adam Norris
June 1, 2013



John Zylstra
Mackenzie River



Elaine Garrow (Rural Municipalities)

I am currently in my fourth term on the M.D. #133 Council. I live on the original family farm that was established in 1916. For many years my husband Ace and I owned Berwyn Insurance in Berwyn, Alberta. In 2000 we moved back to the farm. In 2001 we sold Berwyn Insurance and I went back to college and took the Horsemanship program at Fairview College.

Today I raise Arabians and Quarter Horses and I am also an Equine Certified Western Riding Instructor. I instruct horsemanship, judge camps, and host clinics, and put on horsemanship camps. My main passions are going green, protecting the environment, health care, and making good contributions to the community and province.



Dave Hay (Recreation/ Tourism/Fisheries)

Born in Smithers BC September 21st, 1950. Currently lives in Sunset House, East of Valleyview. Widower with two grown sons and six grandchildren. Currently a Councillor for the MD of Greenview representing Ward Four, Sweathouse and Sunset House areas. Previously I was Manager, Operations for the MD of Greenview. Over the course of my time in the workforce I have done many different jobs, the following are from start to present; Logger in BC and Alberta: Heavy Equipment Operator and Faller, Maintenance and Construction Foreman for Alberta Environmental Services. Dickson Dam, On-site Supervisor for Alberta Environmental Services/ Alberta Public Works. Oldman River Dam project, Parks Maintenance Supervisor for Alberta Resources Services Oldman River Dam and Region. At this time I started at NAIT through their Distant Delivery Program to study Water and Waste Water Technology as a requirement of my job in the parks. When they privatized parks I went onto Red Deer County as their Utilities Operator and Co-ordinator, they too privatized and my Wife and I moved to Taber, Alberta where I was the Public Services Director. From there to Ft. Vermillion as the Area Supervisor for Fort Vermillion, High Level Rural and Zama areas. Then a move to Mackenzie, BC as Town Foreman and then back to Alberta where I took the job of Assistant Superintendent of Public Works for the MD of Greenview. I was Elected to Council in the last election. This meant the need for me to resign from my position as Manager Operations. Some of the qualifications I have had over my time in the workforce include Water and Wastewater Certified Operator in Treatment, Collection and Distribution. Successful completion of the Alberta Bridge Inspection Course Certified Public Works, Supervisor Certified Canadian Playground Inspector, Certified Chainsaw Safety Instructor, numerous workshops and seminars on Disaster Management for the Emergency Operations Centre First Aid and other industry Training Certificates.

My hobbies are photography and fishing.

New to the Board Of Directors cont'd



Elaine Manzer (Small Urban)

Elaine was born in Peace River where she attended school, then left to earn her Bachelor of Education Degree at the University of Alberta, came back to teach junior and senior high school in Peace River and Grimshaw, returned to the

U of A to earn two Post-Graduate Diplomas in Secondary and Post-Secondary Education. After about 36 years as a teacher and principal Elaine retired from teaching and is now serving her first term as a Councillor for the Town of Peace River.



Chris Thiessen (Large Urban)

Chris Thiessen is a newly elected official in the city of Grande Prairie. Born and raised in Alberta, Chris has been a resident of the Peace Region for over 15 years. Holding a degree in Digital Arts and Mass Media as well as several years of General Studies at the University of Alberta, Chris has devoted his life to service within his community and to help assist in the raising of consciousness in a variety of

social fields (humanitarian, environmental, spiritual). Currently, Chris also works for the Canadian Mental Health Association, helping the at-risk and low-income populations in the city of Grande Prairie. Relevant history of his service in relation to the Watershed includes:

- creation of the Peace Starts At Home not-for-profit local music genre festival (2005-10) which raised over \$50,000 for a variety of charities in Grande Prairie over its operation.
- co-creator and mentor of the youth anti-nuclear advocacy group SPOC (Stop Poisoning Our Community, 2007-09, later reformed to Start Protecting Our Community, 2010-current) which successfully helped to oppose the bid for a nuclear power plant on the Peace River.
- youth educator on environmental awareness and recycling initiatives (K-8)
- community member participant in creation of Grande Prairie's Municipal Development Plan, Cultural Master Plan, Transit Master Plan, and Muskoseepi Park



McLennan
November 2014
Adam Norris

Watershed Coordinator Adam Norris

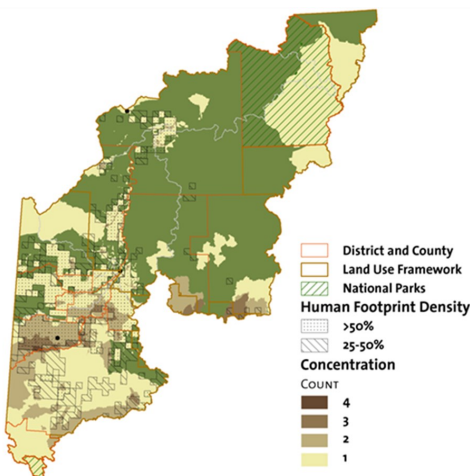
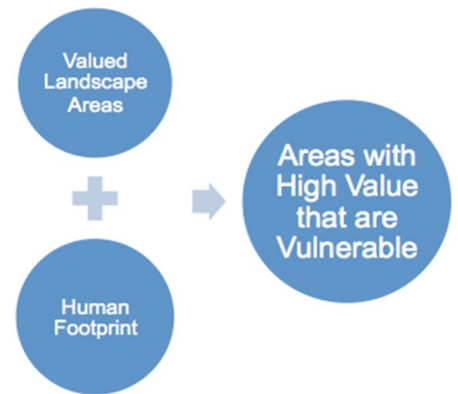
The MPWA has almost has a DRAFT State of the Watershed ready to take out to the public - to you - for validation. There is both an online version and hard copy version to provide a choice of format for all those in the watershed. The State of the Watershed is for the Alberta portions of the Peace and Slave Watersheds and provides the current condition of the watershed. The question we are trying to answer is, "How are things where you live, work and play?"

It is important to have an understanding of the watershed at a particular point in time so that we can always see how things are changing. Being able to compare back to a baseline or known state of the watershed, allows us to evaluate the watershed. This will

help in managing our impacts upon the watershed and upon the watershed's abilities to provide us with things such as drinking water, recreational opportunities

and resource for our industries (a.k.a. Ecological Goods and Services).

One thing that we did with the State of the Watershed report was to incorporate evaluation into the process. So this report is not simply a listing of data, eg., amount of dissolved oxygen in lakes, the number of surface allocations or the amount of linear disturbance in the watershed. Rather we took what those in the watershed have told us is important to them (Valued Landscape areas) and assessed that together with the data and numbers that we have (Human Footprint) to determine if there any particular hotspots or areas of concern (Areas with High Value that Vulnerable). This is shown in the diagram.



From the Executive Director Rhonda Clarke-Gauthier

We have some exciting news, over the next few months we will be putting forward the components of the **Peace and Slave River DRAFT State of the Watershed (SOW)** for public review and comment. The first major step towards the Integrated Watershed Management Plan is the (SOW) report. The MPWA report has 3 parts: 1. 'Coffee Table' type document with maps, graphs, sub-watershed descriptions, an overview of the entire watershed, a discussion regarding data gaps, and areas where possible recommendations need to be considered. 2. An on-line tool that allows for further information and links to the various reports that are the backbone of the 'coffee table' document. 3. An 8-page summary document, for those who wish to see an overview of the Watershed without all the specific information.

Opportunities for the public and stakeholder groups to make comments on these components will be occurring over the fall. Please keep your eyes open for a chance to participate in these forums.

You will notice that there have been a few **changes to the Board of Directors (BOD)** at our AGM in March. If you do not know the person who is sitting in the seat for your sector, take the time to introduce yourself. For biographies of the board members, please check out the MPWA website (www.mightypeacewatershedalliance.org click on 'Board of

Directors' on the top left of screen). As all members of the BOD are to bring the prospective of the sector they represent to the discussions, please connect with them and take the time to discuss water (issues, concerns, quality, quantity, the resource, conservation) and how that relates to the watershed and the activities that take place in the watershed. To connect with any board member, please send a message to info@mightypeacewatershedalliance.org On a final note, at the end of July the MPWA will be saying goodbye to Breann Wells, our very capable Admin Support since March of 2013. We wish her well as she ventures off into the world of advanced education.

Have a tremendous summer!



Diverse, Responsible & Connected!

*Diverse group of people representing diverse interests.
 *Responsible for bringing those interests together.
 *Connected to all stakeholders across the watershed area.

Board Members

Government	Industry	Non-Governmental Organizations	Aboriginal Communities
Federal-Transboundary Relations -Abdi Siad-Omar (Alternate - Rod Burr)	Agriculture -Shelleen Gerbig (Alternate- Sebastien Dutrisac)	Conservation/Environment -Bob Cameron	Métis Nation of Alberta -Willard Roe
Provincial -John Zylstra (Alternate - Dan Benson)	Forestry -Ian Daisley (Alternate - Tom Tarpey)	Watershed Stewardship -Cathy Newhook (Alternate - Tony Saunders)	Metis Settlement General Council -Alden Armstrong
Large Urban -Chris Theissen (Alternate - Michelle Gairdner)	Oil & Gas -Lindsay Stephens (Alternate - Jean-Michel Wan)	Research/Education -Jean-Marie Sobze	Upper Watershed First Nation -Vacant
Small Urban -Elaine Manzer (Alternate - Colin Needham)	Utilities -Ashley Parker (Alternate - Michel Savard)	Public Member-at- Large (2) -Richard Keillor -Jaime Rich	Middle Watershed First Nation -Vacant
Rural Municipality -Elaine Garrow (Alternate - Ray Skrepnek)	Mining -Vacant	Tourism/Fisheries/ Recreation -Dave Hay	Lower Watershed First Nation -Jim Webb (Alternate - Lindee Dumas)



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta, Canada, T5K 2B6

JUL 22 2014

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

RECEIVED
JUL 25 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Reeve *Bill* Neufeld:

Thank you for your correspondence regarding roads to the new agriculture lands located within Mackenzie County. I appreciated the opportunity to meet with you during the recent Northern Alberta Development Council Summit in Athabasca and hear your concerns.

I assure you that the Government of Alberta understands the tremendous opportunities and challenges facing northern Alberta. We are committed to working closely with northern communities, businesses, industry, and other northern jurisdictions on a wide range of initiatives and issues related to education, transportation, agriculture, forestry, and tourism. Success in northern Alberta is critical to our province.

In regards to your County's road concerns, I have consulted with Honourable Wayne Drysdale, Minister of Transportation, and he recognizes the importance of road infrastructure within MacKenzie County and has been a strong advocate for more transportation resources. However, aside from the existing available grant programs, Alberta Transportation has no special or additional funding to assist with the construction of this new infrastructure at this time.

You may be aware that the Ministry of Transportation is developing a long-term, integrated Transportation Strategy that is looking at innovative ways to connect communities, reduce transportation's environmental footprint, enhance access to external markets, and improve transportation safety for the next 50 years. The strategy will also provide an overarching direction to help guide decisions on transportation investments, policies, and programs. This strategy is targeted to be finalized by late 2014 and will identify critical priority actions based on input received during the consultation process. While phase one and phase two of the strategy consultation have been completed, we continue to be very interested in hearing the perspectives of our municipal partners. Your comments will be forwarded to the department for consideration as we finalize this strategy.

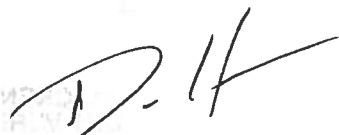
.../2

Mr. Bill Neufeld
Page 2

In the meantime, I encourage you to continue working directly with the ministries you identified in your letter.

Thank you again for writing.

Yours truly,



Honourable Dave Hancock, QC
Premier of Alberta
Minister, Innovation and Advanced Education

cc: Honourable Wayne Drysdale
Minister of Transportation

RECEIVED
JUL 10 2014



July 02, 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Info to Council

Dear: Ms. Joulia Whittleton

Re: Annual Community Aggregate Payment Levy (CAP) Information Request and ASGA Update

Community Aggregate Payment Levy

Each year the Alberta Sand and Gravel Association (ASGA) compiles an annual report of the CAP levy collected by Municipal Districts and Counties across Alberta. The CAP levy was developed to provide communities incentive to support gravel pit development permit applications in the face of ratepayer opposition since often, little revenue is received from taxation of lands containing gravel deposits.

The levy is to be used towards the payment of infrastructure and other municipal costs and a municipality cannot impose the levy on aggregate shipments that are subject to another tax, levy or payment established by the municipality.

The ASGA considers the CAP levy a very important measure for municipalities and would appreciate your providing our association with information on the amount of money your Municipal District/County received from the CAP levy in 2013. The ASGA encourages Municipal Districts and Counties that have aggregate operations to implement the levy. If you have any questions related to the CAP Levy or the act, please contact the ASGA to discuss.

Please complete the following information and either mail to Suite 308, 10080 Jasper Avenue NW, Edmonton, AB T5J 1V9, fax to (780) 435-2044 or scan by email to info@asga.ab.ca. We understand that not all areas receive CAP, but request this information as well to maintain our records.

Name of District: Mackenzie County

Amount Collected in 2013: \$97,889.27

Start date and rate of CAP Levy: Oct 1, 2006 0.25 per tonne

A copy of the spreadsheet showing money collected by Municipalities and Counties for CAP levies in 2012 is enclosed.

Membership

The Alberta Sand & Gravel Association would like to thank their 2014 County and Municipal District members (* denotes new members for 2014):

City of Edmonton*
County of Northern Lights*
County of Grande Prairie
County of St Paul
County of Wetaskiwin

Flagstaff County*
Lac Ste Anne County
Lacombe County
Lamont County
Mackenzie County

Red Deer County
Smoky Lake County
Strathcona County
Vulcan County

The ASGA is currently engaged in several project and initiatives related to sand and gravel operations for private and county operators.

These include:

- ✓ Education seminars: Environment, Health and Safety, and Operations
- ✓ Health and Safety – related to Occupational Health and Safety exposure limit requirements, enforcement and testing
- ✓ Health and Safety – Part 36 of the OHS Code – enforcement of all gravel operations under the mining act, beginning in 2014
- ✓ Engagement in the Land Use Framework
- ✓ Community Aggregate Payment Levy review
- ✓ Aboriginal Relations Consultation Policy on Public Lands
- ✓ Flood Mitigation Strategies with the Provincial government and supply of Rip Rap solutions
- ✓ Prairie Fuel Advisors program through the AAMDC

The relationship between Counties and the Aggregate industry is vital to the growth of Alberta and the ASGA is committed to strengthening those relationships and encouraging education and collaboration between industry and the community.

If you are interested in becoming a member, please complete the application included with this letter and return to the ASGA.

Truck Registry

Since its launch in 2007, several Counties have implemented the Truck Registry Program in their area. The Truck Registry Program was created and is fully funded by operators in an effort to build commitment to the communities they operate in. The program is aimed at identifying problem areas, striving for improvements and educating the general public on the gravel hauling industry. For Counties & Municipalities the registry provides another means of resident feedback and offers coordination between those in the operating industry, Counties & Municipalities, the ASGA and their members.

The ASGA requests that any county that has current aggregate operations in their community implement the Truck Registry program through road use agreements and/or development permits.

If you would like to become a member of the ASGA, or require more information on the CAP Levy or Truck Registry Program and your community, please contact me directly at (780) 435-2844 or by email info@asga.ab.ca

Regards,



Paulette Day
Association Coordinator
Alberta Sand & Gravel Association



SAFETY CODES COUNCIL

#1000, 10665 Jasper Avenue N.W., Edmonton, Alberta, Canada, T5J 3S9
Tel: 780-413-0099 / 1-888-413-0099 • Fax: 780-424-5134 / 1-888-424-5134
www.safetycodes.ab.ca

June 30, 2014

Julia Whittleton
QMP Manager
MacKenzie County
BOX 1690
LACRETE AB T0H 2H0

RE: Proposed Professional Development Program for Safety Codes Officers

Dear Julia:

As the quality management plan manager for, MacKenzie County, the Safety Codes Council is requesting your feedback on a proposed professional development program for safety codes officers (SCOs). It would be appreciated if you could review the proposed program presented in the enclosed information package, and then complete an online survey hosted on the Council website at www.safetycodes.ab.ca. The survey will remain open until **4:30 pm on Friday, August 29, 2014**.

The proposed program was developed by a working group comprised of representatives from each of the nine technical disciplines governed by the *Safety Codes Act* (Act). The program is being proposed to:

- help SCOs maintain and enhance their knowledge of current practices, technologies and trends affecting their discipline(s) and the safety codes system;
- support accredited organizations with delivering effective and efficient safety codes services in accordance with their quality management plans;
- establish a more consistent level of professional development and engagement in the safety codes system amongst SCOs;
- enhance the professionalism of the occupation and credibility of the safety codes system; and
- align SCO certification requirements with those for other regulated occupations.

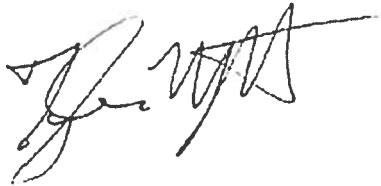
The proposed program is intended to be flexible and recognize a broad range of learning activities to accommodate all technical disciplines under the Act. This would allow SCOs to participate in training and other activities that are relevant to their own work, learning style, career goals, and employer needs. It would also help make the program accessible to SCOs working throughout Alberta.

The proposal sets out the categories of recognized activities and assigns a certain number of points to these activities. It also speaks, in broad terms, to some of the administrative provisions and processes needed to support and implement the program.

Again, the program presented in this information package is only a proposal, and your feedback will play an important role in shaping this important initiative. It is anticipated that a summary of the consultation feedback will be posted on the Council website by the end of 2014.

If you have any questions, please contact the Council at 780-413-0099 or 1-888-413-0099. You can also email the Council at certification@safetycodes.ab.ca for additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tyler Wightman', with a long horizontal flourish extending to the right.

Tyler Wightman
Administrator of Certification and Master Electrician Program

YOUR OPINION MATTERS.

Professional Development for SCOs



Alberta: a safe place to live, work, and play

The Safety Codes Council is proposing a professional development program for safety codes officers (SCOs) to support them in their occupation and enhance the safety codes system as a whole. After in-depth research and consultation with technical sub councils, we've worked hard to bring you this proposal and we want your feedback.

- ▶ The program presented in this information package is a proposal—it's not a 'done deal'. Your response is important and will help shape the final recommendations and program.

See the details of the proposed program inside, and share your thoughts about it by completing a short online survey at safetycodes.ab.ca. This survey will be open until August 29, 2014.

**We are committed to keeping you informed.
A summary of this consultation will be posted on our website in the fall of 2014.**



The Objective

The Council is proposing this program to enhance the ability of SCOs to fulfill their responsibilities under the *Safety Codes Act* in a competent and professional manner. Some specific objectives include:

- ▶ Enhancing SCOs' knowledge and skills
- ▶ Helping SCOs keep aware of current issues, trends, and practices
- ▶ Establishing a more consistent level of professional development amongst SCOs
- ▶ Aligning SCO certification requirements with those of other regulated occupations
- ▶ Supporting accredited organizations in delivering effective and efficient safety codes services

The Proposed Program

The proposed program was developed by a working group made up of representatives of the nine technical disciplines governed by the *Safety Codes Act*. The working group considered input from technical sub councils and looked at other similar programs, such as those administered by ASET, AAA, and APEGA, to help them develop this proposal.

The working group designed this program to be flexible, relevant, and achievable. The program recognizes a broad range of learning activities to accommodate all technical disciplines under the Act, and it would allow SCOs to participate in training and activities that are appropriate to their needs and circumstances.

SCOs learn and hone their skills in a variety of ways, including on the job. That's why this program would recognize a wide array of activities and provide credit for working as an SCO. Each SCO would decide which professional development activities are best for themselves. In many cases, SCOs would earn points for things they already do, like mandatory code update training.

The proposed program for SCOs is based on a points system.

SCOs would have to obtain 30 points over a three year reporting period.

10 points per year is recommended but not mandatory.

There are four categories of activities from which an SCO can earn points

1. FORMAL

2. INFORMAL

3. PARTICIPATION

4. PRACTICE

*

1. FORMAL

Structured learning activities for which an SCO would provide evidence of attendance, assessment, or completion.

- ▶ **Courses**
5 points max per course
- ▶ **Conferences**
5 points max per conference
- ▶ **Webinars**
5 points max per webinar
- ▶ **Workshops**
5 points max per workshop
- ▶ **Seminars**
5 points max per seminar
- ▶ **Lectures**
5 points max per lecture

*

2. INFORMAL

Learning activities for which an SCO would not provide evidence of attendance, assessment, or completion.

- ▶ **Courses**
5 points max per course
- ▶ **Conferences**
5 points max per conference
- ▶ **Webinars**
5 points max per webinar
- ▶ **Workshops**
5 points max per workshop
- ▶ **Seminars**
5 points max per seminar
- ▶ **Lectures**
5 points max per lecture
- ▶ **Being mentored in a formal mentoring program**
5 points max per reporting period
- ▶ **Trade shows**
5 points max per reporting period
- ▶ **Self-study or research**
3 points max per reporting period
- ▶ **Professional tours**
3 points max per reporting period
- ▶ **Discussion groups**
3 points max per reporting period
- ▶ **Public or community boards/associations**
2 points max per reporting period

Program Examples

See more examples at www.safetycodes.ab.ca

1 Safety Codes Officer A – Building SCO working for an urban municipality

YEAR 1	YEAR 2	YEAR 3	TOTAL
<ul style="list-style-type: none"> ▶ Part 9 code update training (5 points) ▶ Being mentored in a formal program (5) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ Part 3 code update training (5) ▶ Council Conference (5) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ Two hours staff supervision training (2) ▶ Two hours at trade show (2) ▶ Practice (2) 	
12 POINTS	12 POINTS	6 POINTS	30 POINTS

3 Safety Codes Officer C – Plumbing and Gas SCO working for an accredited agency

YEAR 1	YEAR 2	YEAR 3	TOTAL
<ul style="list-style-type: none"> ▶ Building SCO HVAC course (5) ▶ Two hour "negotiating effectively" course (2) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ Formal mentoring of a new SCO (5) ▶ Four hour at-grade PSDS presentation (4) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ One day NPC update training (5) ▶ AMOS Conference (5) ▶ Practice (2) 	Carry over and claim 2 points in next reporting period
9 POINTS	11 POINTS	12 POINTS	32 POINTS

An SCO would have to obtain points from at least 2 of the formal, informal, and participation categories in each reporting period.

1 point = 1 hour spent doing one of the activities listed.

2 points = 2 hours
 3 points = 3 hours
 4 points = 4 hours
 5 points = 5 or more hours

*** 3. PARTICIPATION**
 Activities where an SCO participates in developing or spreading knowledge, standards, and practices relevant to the safety codes system.

- ▶ **Delivering presentations**
5 points max per presentation/lecture
- ▶ **Teaching, facilitating, and course advising**
5 points max per course, seminar, or workshop
- ▶ **Preparing course or presentation material**
5 points max per course, workshop, seminar, or presentation
- ▶ **Membership on Council or a Council working group**
5 points max per Council or working group
- ▶ **Involvement in a professional or industry association**
5 points max per association
- ▶ **Involvement in code or standard committees**
5 points max per committee
- ▶ **Being a mentor in a formal mentoring program**
5 points max per reporting period
- ▶ **Professional writing**
5 points max per reporting period

4. PRACTICE
 Working as an SCO, as indicated by a designation of powers validated by an accredited organization.

- ▶ **Work as an SCO**
6 points max per reporting period

1 point = 6 months working as an SCO

2 Safety Codes Officer B – Fire SCO working for a rural municipality

YEAR 1	YEAR 2	YEAR 3	TOTAL
<ul style="list-style-type: none"> ▶ Three hour project management webinar (3) ▶ AFCA Conference (5) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ One day AFC update training (5) ▶ Five hours of reading technical journals (3) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ Fire SCO Inspector course (5) ▶ Facilitate three “lunch and learn” discussion groups with coworkers (3) ▶ Practice (2) 	
10 POINTS	10 POINTS	10 POINTS	30 POINTS

4 Safety Codes Officer D – Electrical SCO working for an accredited corporation

YEAR 1	YEAR 2	YEAR 3	TOTAL
<ul style="list-style-type: none"> ▶ Attending EIAA conference (5) ▶ Serving on ECAA Chapter Executive (5) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ Two hour organized tour of a new power generation facility (2) ▶ Formal mentoring of a new SCO (5) ▶ Practice (2) 	<ul style="list-style-type: none"> ▶ One day attending trade show (5) ▶ Two day high voltage training (5) ▶ Practice (2) 	Carry over and claim 3 points in next reporting period
12 POINTS	9 POINTS	12 POINTS	33 POINTS

1 How would SCOs benefit from having a professional development program?

Participation in a professional development program could benefit SCOs in many ways, including:

- ▶ helping SCOs maintain and enhance their knowledge of current practices, technologies, and trends in their respective discipline(s) and the safety codes system;
- ▶ supporting SCOs in their career development and in meeting performance or learning goals set by their employers; and
- ▶ enhancing the credibility and professionalism of the occupation by demonstrating a commitment to excellence, increasing individual accountability, and achieving greater consistency with other regulated occupations.

2 How would employers benefit from a professional development program for SCOs?

Accredited organizations would benefit because the program would enhance the skills, knowledge, and abilities of SCOs, which in turn would help accredited organizations deliver effective and efficient safety codes services under their quality management plans. It could also encourage participation in training provided by employers or support the performance and succession planning programs that many organizations already have in place.

3 Which SCOs would this program apply to?

All SCOs would need to meet the program requirements to maintain their certification(s), whether they're working as an SCO or not.

4 What types of activities would be eligible for credit under the proposed program?

The proposed program is designed to be flexible and recognize a broad range of activities and delivery methods. This would allow the program to accommodate differences in things like individual interests, learning styles, resources, and geographical location. General descriptions of eligible activities are listed in the program proposal.

To be eligible, activities should relate to one or more of the following:

- ▶ the technical discipline(s) in which an SCO is certified;
- ▶ long-term career growth and development;
- ▶ needs or interests of the SCO's employer or professional associations; and
- ▶ public safety or the safety codes system.

For some specific examples of eligible activities, see the Examples in this information package.

Practicing your occupation plays a significant role in maintaining and enhancing competency, so the proposed program would give points for actively working as an SCO. In addition, you would earn points for completing mandatory code update training.

5 Who decides which training and other activities I should obtain under the proposed program?

Each individual would be responsible for selecting relevant activities to support their own professional development and meet the program requirements.

The Council would encourage SCOs to discuss their professional development plans and goals with their employers, and to consider the requirements of other professional associations they may belong to. Many activities that are required or requested by an employer or professional association could also be used to meet the proposed program requirements.

6 Could I ask the Council to evaluate an activity ahead of time to make sure it would be recognized?

Yes. If you're unsure whether an activity would be recognized under the program, please ask Council staff. The Council would be able to evaluate activities not specifically recognized by the program and give points if appropriate.

7 I live and work in a remote location. How would I be able to satisfy the requirements without having to spend a lot of time and money to travel to courses?

The working group developed the proposed program to be accessible for SCOs working throughout Alberta. For example, the proposed program recognizes a broad range of professional development activities, including those that are delivered online or through distance learning. Safety codes officers could also receive credit for participating in learning activities delivered by their employers or by completing the mandatory update training that is required after Alberta adopts new codes and standards. The proposed program would also provide up to six points per reporting period for those who are actively working as SCOs, regardless of where in the province they're working.

8 How do I track and report on my learning activities?

Each individual would be responsible for tracking their activities. The Council would provide a template to help with tracking and reporting. At the end of a 3-year reporting period, SCOs would submit a report that shows the activities they took part in and how many points they earned for each activity. Unless an SCO is audited, he or she needs to submit supporting documents (such as a certificate of completion or confirmation of attendance) only for points earned in the Formal category.

9 What if I have more than 30 points at the end of the reporting period?

You can carry over a maximum of 5 points to the next reporting period.

10 What could happen if an SCO did not satisfy the requirements of the proposed program?

SCOs who didn't obtain the specified number of points in a reporting period would be subject to progressive corrective action, which could ultimately result in suspension of their certification(s). Before suspending a certification, the Council would take steps to work with individuals who didn't meet program requirements in order to achieve compliance. This process would be established in Council policy and communicated to all SCOs so that the process and expectations are clear.

Exemptions could be provided in specific circumstances such as illness, disability, or parental leave. These exemptions would be considered on a case-by-case basis and would need to be supported by appropriate evidence.

11 How would the Council help safety codes officers understand and meet the program requirements?

The Council would commit to helping SCOs understand and meet the program requirements. For example, the Council would provide tools to help SCOs track their activities and would let SCOs know about upcoming professional development activities that may be of interest. The Council could also provide or sponsor additional training opportunities through its annual conference and other venues.

More FAQs are answered on the Council's website at safetycodes.ab.ca

